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## **Agenda for Pre-Bid Meeting, Transit Center Improvements RFP**

Monday December 4, 2017 @ 11:00 AM

1. Introductions
2. Sign-In Sheet Circulation
3. Project Description and Scope of Work
4. Delivery Method
  - a. Prime Contractor
  - b. Potential Subcontracting/DBE Opportunities
5. Schedule
6. Questions/Clarifications During Bid
  - a. Questions are due at end of day December 4th
  - b. Answers will be in an Addendum issued no later than EOB on December 8. This Addendum will include questions received via e-mail and at the pre-bid meeting.
7. Bid Opening – Due 12:00 PM on December 18; opened/declared at 12:15 PM
8. Obtaining RFP and other documents – link at [www.slorta.org](http://www.slorta.org) website & SLO Builders Exchange
9. Bid Submittals
  - a. Completed Proposal Form
  - b. Bidders Information List/Sheet; Subcontractors
  - c. Bidder's Non-Collusion Declaration Form
  - d. Bidder's Bond Form
  - e. Buy America Form
  - f. DBE participation and RTA goals
10. Special Considerations
  - a. Environmental considerations
  - b. Equipment Installation
  - c. Minimizing impact on RTA Fixed-Route Operations
11. Questions

The Regional Transit Authority is a Joint Powers Agency serving residents and visitors of:

Arroyo Grande Atascadero Grover Beach Morro Bay Paso Robles Pismo Beach San Luis Obispo and The County of San Luis Obispo