

# Consent Agenda

- A-1 Executive Committee Meeting Minutes of 10-19-22 (Information)
- A-2 RTA Board Meeting Minutes of 11-2-22 (Approve)
- A-3 Paso Robles Bus Pkg. Yard Fifth/Final CEQA Monitoring Report (Receive)
- A-4 Annual Fiscal & Compliance Audit, and Annual Single Audit Accept
- A-5 FTA 5307, 5339 & CMAQ Grant Program Administration (Adopt)
- A-6 FTA Section 5311 Grant Application (Adopt)
- A-7 Low-Carbon Transit Ops. Program (LCTOP) Grant Application (Approve)
- A-8 Rural Transit Funds Grant Application (Approve)
- A-9 California SB-1 State of Good Repair (SGR) Grant Application (Approve)
- A-10 Declare Vehicle Surplus – SoCo Transit Support Vehicle (Authorize)
- A-11 Auth. FTA 5339 Carryover & TDA Funds, P.O. to Replace 6 ADA Minivans, & Grant funds to Backfill Price Increases (Authorize)
- A-12 FTA Certifications and Assurances (Authorize)
- A-13 Agreement for Digital Media Services (Approve)
- A-14 Supplemental Agreement with Goodyear for Tire Leasing (Approve)





**SAN LUIS OBISPO  
REGIONAL TRANSIT AUTHORITY  
January 11, 2023**

**AGENDA ITEM:**

**B-1**

**TOPIC:**

**Executive Director's Report**

**RECOMMENDATION: Receive and File**

**PRESENTED BY:**

**Geoff Straw**

# Late-Breaking News

***None of the three SLO County small urbanized areas (UZAs) were downgraded!***

# Update on Maintenance Facility

- One year anniversary of moving into new facility
  - End of its warranty
  - On-going HVAC system problems; will determine if formal action is needed
- High capacity bus-recharging components are delivered
  - Goal is that the system is operation by end of ~~January~~ February
  - Partnering with SLO Transit to test charging system

# Operations & Maintenance

- Hired two full-time Bus Operators
  - Another will graduate soon
  - No open full-time bids, but four part-time bids remain open
- Reissued a P.O. for two El Dorado cutaway vans for Route 15 service
  - Previous PO canceled due to Force Majeure
  - Hope to secure additional FTA 5339 funds to help pay for the more expensive vehicles

# Operations & Maintenance

- Three low floor Arboc for SoCo Transit are scheduled to be delivered late February
  - Will run on Route 15 until vans arrive
- Visited the Gillig manufacturing plant to see how the Battery Electric Buses (BEBs) are assembled
  - Reviewed components, keeping weight in mind
  - Supply chain issues on the assembly line
  - Delivery of new buses expected in August!

# Marketing & Communications

- We have selected a digital media agency for strategic promotions
  - We are working with our ITS vendor Connexionz on the development of a new app for the RTA
  - Update on Cuesta College fare-free rides for its SLO Campus students for all of 2023
  - Vendor selected for creating a new exterior design for our battery-electric buses
- 



# Marketing & Communications

- Updating our *Bus Stop Improvement Plan*
    - Currently improving the lighting at our Transit Centers
  - Dispatch team using a new *Service Alert* system and now post real-time messages on the website
  - Reminder: *Transit Tracker* system has real-time bus arrival predictions by texting the bus stop number to (805) 541-4782
- 

# Marketing & Communications

- Screenshot of the “hits” to the *Transit Tracker* system over a 30-day period. Total of 4,381 predictions were texted back – a little more than 10% of riders during that period



- The Fall 2022 newsletter is included in this report

# Finance & Administration

- Seven negotiation meetings with Teamsters Local 986 since October
  - Twice-weekly meetings scheduled
  - Negotiations resume on January 3<sup>rd</sup>
  - The one-year extension expired December 31<sup>st</sup>
- CalTIP Indemnity Pool: 34 transit agencies
  - Covers liability and damage for our fleet
  - Recent trends are driving up rates; expected to rise 5-15% this year

# Finance & Administration

- Post-mortem on RTA's joint application with SLO Transit for TIRCP Cycle 5 funding:
  - Our project does not rank highly
  - Will forego applying for Cycle 6 funds
- Clean annual fiscal compliance audit
  - Third year audit was performed remotely
- RTA will host Central Coast Agency Summit on January 31<sup>st</sup>

# Finance & Administration

- Unaudited operating & financial results FY22-23
  - YTD fixed-route ridership increased 17.3% over same period last year
    - *Down 42% in comparison to pre-pandemic*
  - Runabout ridership increased 26%
    - *Down 39.5% from pre-pandemic*
  - Past five years of ridership & productivity trends are on graphs B-1-10

# Finance & Administration

- YTD operating costs for the fiscal year:
  - Below budget at 37.5% of budget for non-capital expenses through 41.7% of budget year
  - Labor-Operations is largest line-item at 83.5% of YTD budget; due to slightly lower service levels
  - Fuel prices still high – over by 21.3% of YTD budget
    - \$135k over YTD budget
    - Prices have declined in December

# Finance & Administration

- Farebox Recovery Ratio
  - Fixed-Route 8.7%
  - Runabout 2.6%
- Subsidy per passenger is improving
  - Fixed-Route \$14.71– was \$16.69 in FY20-21
  - Runabout \$119.68 – was \$145 in FY20-21

# Staff Recommendation

Accept the Executive Director's Report as an information item









**SAN LUIS OBISPO  
REGIONAL TRANSIT AUTHORITY  
January 11, 2023**

**AGENDA ITEM:**

**B-2**

**TOPIC:**

**Bus Maintenance Facility  
CEQA Mitigations First Annual  
Monitoring Report**

**RECOMMENDATION: Accept as Information**

**PRESENTED BY:**

**Geoff Straw**

# Bus Maintenance Facility CEQA Mitigations

- Mitigated Negative Declaration (MND) identified mitigation measures:
  - four Pre-Construction measures
  - ten During Construction measures
  - one Post-Construction/Operations measure
- The sole Post-Construction/Operations mitigation measure limits engine idling to no more than five minutes, with one exception: when idling is necessary to inspect or service a vehicle

# Bus Maintenance Facility CEQA Mitigations



# Staff Recommendation

Accept and file this first annual Mitigations Monitoring Report as an information item.

The bottom of the slide features a decorative graphic consisting of several overlapping, wavy lines in shades of green, yellow, and light blue, creating a soft, abstract background element.





**SAN LUIS OBISPO  
REGIONAL TRANSIT AUTHORITY  
January 11, 2023**

**AGENDA ITEM:**

**B-3**

**TOPIC:**

**Innovative Clean Transit  
(ICT) Zero Emission Bus  
(ZEB) Rollout Plan and FTA  
ZEB Transition Plan**

**RECOMMENDATION: Accept as Information**

**PRESENTED BY:**

**Geoff Straw**

# ICT ZEB Rollout Plan

- Regulation was adopted by CARB in December 2018
  - Requires all CA public transit agencies to transition to a 100-percent zero-emission bus fleet
  - Small transit agencies must submit its governing body-approved *ICT ZEB Rollout Plan* to the CARB Executive Officer by July 1, 2023



# ICT ZEB Rollout Plan

- Describes how a transit agency is planning to achieve a full transition by 2040
- Must include nine components:
  - A. Transit Agency Information
  - B. Rollout Plan General Information
  - C. Technology Portfolio
  - D. Current Bus Fleet Composition and Future Bus Purchases
  - E. Facilities and Infrastructure Modifications
  - F. Providing Service in Disadvantaged Communities
  - G. Workforce Training
  - H. Potential Funding Sources
  - I. Start-up and Scale-up Challenges

# Legislation & Regional Plans/Policies

- CARB ICT published December 2018
- *RTA Zero-Emission Vehicle Purchase Policy* adopted March 2019
- *RTA Electrification-Readiness Plan and Deployment of Battery-Electric Buses* presented April 2019
- *SLOCOG Regional Zero Emissions Bus Implementation Plan* adopted August 2020
- *FTA Zero-Emission Transition Plan* requirement published December 2021

# Next Steps

- Develop white paper on Hydrogen Fuel Cell Electric Bus technologies & potential application at the RTA (forthcoming Appendix E)
- Address two areas required for the *FTA Zero-Emission Transition Plan* (Appendix F)
- Bring Final Draft *ICT ZEB Rollout Plan* back to the RTA Board at its March 1<sup>st</sup> meeting for adoption

# Staff Recommendation

Receive and Provide Comment on the Draft *ICT ZEB Rollout Plan* and related *FTA Zero-Emission Transition Plan*

The bottom of the slide features decorative wavy lines. On the left, there is a yellow-to-green gradient wave. On the right, there is a blue-to-white gradient wave. These waves overlap and create a soft, abstract background for the lower portion of the slide.





**SAN LUIS OBISPO  
REGIONAL TRANSIT AUTHORITY  
January 11, 2023**

**AGENDA ITEM:**

**C-1**

**TOPIC:**

**Equal Employment  
Opportunity (EEO) Plan  
Update**

**RECOMMENDATION: Approve and Submit EEO Plan  
to the Federal Transit  
Administration (FTA)**

**PRESENTED BY:**

**Tania Arnold**

# EEO Plan Update

- FTA requires an update of EEO Plan every three years
- Confirms the RTA Board's commitment to pursue equal employment opportunity regardless of race, religion, color, national origin, sex, height, weight, marital status, age or disability as defined by federal law in the RTA's relationship with applicants for employment, current employees of the RTA and the general public
- Primary revisions to the plan include an updated workforce utilization analysis, employment goals, and a timetable for implementation

# Staff Recommendation

Adopt the updated EEO Plan and authorize staff to submit to the FTA









**SAN LUIS OBISPO  
REGIONAL TRANSIT AUTHORITY  
January 11, 2023**

**AGENDA ITEM:**

**C-2**

**TOPIC:**

**Memorandum of  
Understanding (MOU)  
between RTA and Cuesta  
College**

**RECOMMENDATION: Adopt MOU**

**PRESENTED BY:**

**Geoff Straw**

# MOU Between RTA and Cuesta College

- The Cuesta Community College District has partnered with the RTA to partially finance RTA public transit services to the San Luis Obispo campus
- Cuesta provides input on the annual RTA budget via its participation on RTAC
- Through on-going discussions with Cuesta staff, staff has agreed to pursue a MOU to provide fare-free service to students
- Draft MOU identifies \$69k annually for prepaid unlimited access for Cuesta students by showing student ID upon boarding RTA bus/van.

# Staff Recommendation

Authorize the Executive Director to execute a memorandum of understanding with Cuesta College, within the general terms outlined in the attached draft MOU and report back to the RTA Board after the authorized Cuesta College official has executed the agreement

