

Consent Agenda

- A-1 Executive Committee Meeting Minutes of October 13, 2021 (Information)**
- A-2 RTA Board Meeting Minutes of November 3, 2021 (Approve)**
- A-3 RTA Board Meeting Minutes of December 8, 2021 (Approve)**
- A-4 Paso Robles Bus Parking Yard CEQA Mitigations 4th Annual Monitoring Report (Receive)**
- A-5 Authorize FTA Annual Certifications and Assurances Submittal (Approve)**
- A-6 Authorize FTA Section 5311 Grant Application Submittal (Approve)**
- A-7 Authorize Administration of FTA Sections 5307, 5539 and CMAQ Grant Programs (Approve)**
- A-8 Authorize Rural Transit Funds Grant Application Submittal (Approve)**
- A-9 Authorize SB-1 State of Good Repair Grant Application (Approve)**
- A-10 Authorize Low-Carbon Transit Operations Program Grant Application (Approve)**
- A-11 Annual Fiscal & Compliance Audit and Annual Single Audit (Accept)**
- A-12 Declare Vehicles as Surplus – Paso Express (Approve)**
- A-13 Declare Vehicle as Surplus – South County Transit (Approve)**
- A-14 Declare Trade Fixtures as Surplus (Approve)**
- A-15 Authorize Execution of Settlement Agreement with Cross Street 179, LLC (Approve)**



**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
January 5, 2022**

AGENDA ITEM: B-1

TOPIC: Executive Director's Report

Recommendation: Receive and File

PRESENTED BY: Geoff Straw

COVID-19 Impacts

- Three (*two last week*) additional employees tested positive for COVID-19 since November Board Meeting
 - 18 positive cases since the beginning of the pandemic
- Cal/OSHA's new Emergency Temporary Standards
- Continued participation on SLO County Vaccination Task Force

Operations & Maintenance

- Bus Operator Recruitment
 - One new candidates since Nov. meeting
 - Two candidates in background now
 - One candidate starting January 10th
- Still working to fill Utility position
- Five unfilled full-time & seven part-time bids
 - Increased overtime costs
 - Temporarily suspended Paso Express Route A on Saturdays


Operations & Maintenance

- Due to supply chain issues: waiting for five replacement vehicles
 - Three low-floor mid-size buses for South County
 - Two mid-size cutaway vans for Route 15
- Two replacement Gillig 40 foot low floor buses delivered last week for Paso Robles Express Routes A & B

Marketing & Communications

- Focused on COVID-19 communications
 - Continued messaging about TSA mask mandate in effect until Jan 18, 2022
- New partnership with Cuesta College
 - Fare-free rides for students in 2022
 - Costs covered by Cuesta's COVID-19 grant money (including Runabout service)
- Communicating new Holiday schedules

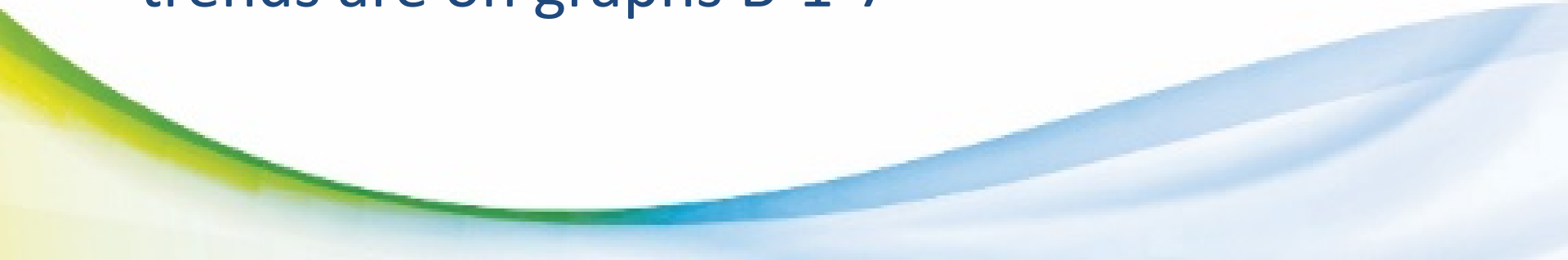
Marketing & Communications

- Collecting employee feedback about our hiring and onboarding processes
 - Launching new recruitment campaign with Google and YouTube January 2022
 - BMF Ribbon Cutting January 20th and Employee Open House on January 6th
 - Published an Agency Update for keeping employees informed
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Finance & Administration

- Update on USDOL's decision on California's Public Employee Pension Reform Act that made California transit agencies ineligible for Federal grants

Finance & Administration

- Financial results for first five months of FY21-22
 - RTA fixed-route ridership increased 26.1% over last year
 - Runabout increased 14.5%
 - Past five years of ridership and productivity trends are on graphs B-1-7
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Finance & Administration

- Financial Results @ 42% of fiscal year
 - Operating & capital costs below budget at 35.3%
 - Labor is largest line-item at 32.7%
 - Fuel recent uptick in price 49.6%

Finance & Administration

- Farebox Recovery Ratio is improving
 - Fixed-Route 8.7% – was 2.6% in FY20-21
 - Runabout 2.7% – was 2.4% in FY20-21
- Subsidy per passenger is improving
 - Fixed-Route \$15.43 – was \$22.13 in FY20-21
 - Runabout \$126.50 – was \$147.66 in FY20-21

Staff Recommendation

Accept this as an information item

The bottom of the slide features a decorative graphic consisting of several overlapping, wavy lines. The colors transition from a bright yellow on the left, through a green, to a light blue on the right, creating a soft, flowing effect.



**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
January 5, 2022**

AGENDA ITEM:

B-2

TOPIC:

**Bus Maintenance
Facility Update**

Recommendation:

Receive and File

PRESENTED BY:

Geoff Straw

BMF Update

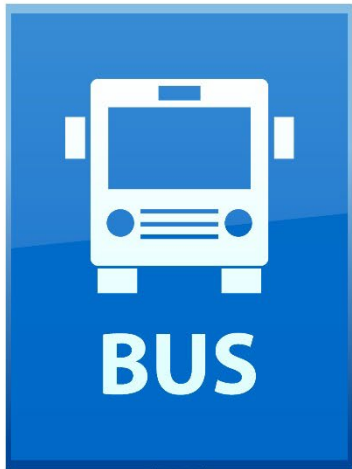
- Construction is ~95% complete
- Supply chain issues pushed our move date back one week to January 14th – 15th
- Update on \$720K AB617 grant to install Phase 1 of the bus recharging system from the APCD; seeking possible partial reimbursement due to delays in delivery

January 20th at 10:30 AM Ribbon Cutting Ceremony!



Staff Recommendation

Accept as Information



**San Luis Obispo Regional Transit Authority
January 5, 2022**

AGENDA ITEM:

C-1

TOPIC:

**Fiscal Year 2021-22 Operating
and Capital Budget Amendment
#2**

**RECOMMENDATION: Adopt Budget Amendment #2 as
Presented to Decommission Our
Leased Operations and
Maintenance Facility Located at
179 Cross Street**

PRESENTED BY:

**Tania Arnold, Deputy
Director/CFO**

Budget Amendment #2

FY21-22 Changes to operating revenue:

- Decrease in offset reserve carryover to FY22-23

FY21-22 Changes to operating expenditure:

- Operating expenditure increase for the building decommissioning

This amendment does not require any additional LTF funds for FY21-22.



Staff Recommendation

Adopt Budget Amendment #2 as presented to decommission our existing leased operations and maintenance facility located at 179 Cross Street.



