

REGIONAL TRANSIT AUTHORITY EXECUTIVE COMMITTEE AGENDA

Wednesday, August 9, 2023

10:00 a.m.

SLOCOG Conference Room

1114 Marsh Street

San Luis Obispo, California

This agenda is available/posted at: <http://www.slorta.org/board/rta-board-meetings>

Individuals wishing accessibility accommodations at this meeting under the Americans with Disabilities Act (ADA) may request such accommodations to aid hearing, visual, or mobility impairment (including Limited English Proficiency) by contacting the RTA offices at (805)541-2228 x4833. Please note that 48 hours advance notice will be necessary to honor a request.

RTA, de acuerdo con la Ley de Estadounidenses con Discapacidades (ADA), acomodará a las personas que requieran una modificación de la adaptación para participar en esta reunión. RTA también se compromete a ayudar a las personas con dominio limitado del inglés a acceder a los servicios públicos esenciales de la agencia y a la información pública en español. Para solicitar una adaptación, por favor llame al (805)541-2228 x4833. Requerimos al menos 48 horas de anticipación para proporcionar adaptaciones razonables.

1. **Call Meeting to Order, Roll Call**
2. **Public Comment:** The San Luis Obispo Regional Transit Authority Executive Committee reserves this portion of the agenda for members of the public to address any items not on the agenda and within the jurisdiction of the Committee. Comments are limited to three minutes per speaker. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.
3. **Consent Items**
 - A-1 Executive Committee Meeting Minutes of April 12, 2023 (Approve)
4. **Information Items**
 - B-1 Executive Director's Report (Verbal, Receive)
5. **Action Items:**
 - C-1 DBE Goal Methodology (Approve)
6. **September 6, 2023 Draft RTA Board Agenda:** The Executive Committee is asked to review and comment on the proposed agenda items for the RTA Portion of the January Board meeting.

EMPLOYEE RECOGNITION FOR YEARS OF SERVICE TO RTA:

Certificate of Recognition: 15 Years of Service – Omar McPherson

The Regional Transit Authority is a Joint Powers Agency serving the residents and visitors of:

Arroyo Grande Atascadero Grover Beach Morro Bay Paso Robles Pismo Beach San Luis Obispo County of San Luis Obispo

Closed Session Item: None

Consent Items

- A-1 Executive Committee Meeting Minutes of April 12, 2023 (Information)
- A-2 RTA Board Meeting Minutes of May 3, 2023 (Approve)
- A-3 Authorize Agreement for Bus Shelter Improvements at Cuesta Community College San Luis Obispo Campus (Approve)
- A-4 Authorize Solicitation of Bids for Support Vehicles (Approve)
- A-5 Authorize Purchase Order for Nipomo Dial-A-Ride Cutaway Van (Approve)
- A-6 Declare Equipment and Vehicles as Surplus, and Direct Staff to Dispose through Transfer, Auction or Salvage (Approve)
- A-7 Authorize Agreement for Pest Control Services (Approve)
- A-8 Authorize Re-Solicitation of Bids for Bus Engine Replacement Services (Approve)
- A-9 Authorize Agreement for Short Range Transit Plan Services (Approve)
- A-10 Authorize New SLOCPT Rates for July 2024 Implementation (Approve)
- A-11 FTA FY 2023 Triennial Review (Receive and File)

Information Items

- B-1 Executive Director's Report (Receive)

Action Items

- C-1 PUBLIC HEARING: FY2024-2026 DBE Goal Methodology Update (Authorize)

7. **Closed Session:** None

8. **Adjournment**

Next RTA Executive Committee Meeting: **October 11, 2023**



San Luis Obispo Regional Transit Authority

Executive Committee Meeting

Minutes 04/12/2023

A-1

Members Present: Andy Pease, City of San Luis Obispo, **Vice President**
Ed Waage, City of Pismo Beach, **Past President**

Members Absent: Debbie Arnold, District 5 Supervisor, **President**

Staff Present: Geoff Straw, Executive Director
Tania Arnold, Deputy Director/CFO
Luzion Campitelli, Administrative Assistant
Jon Ansolabehere, RTA Counsel
Pete Rodgers, SLOCOG Executive Director

1. **Call to Order and Roll Call:** **Vice President Andy Pease** called the meeting to order at 10:00 a.m. and roll call was taken. A quorum was present.

2. **Public Comment:** None

3. **Consent Items**

A-1 Executive Committee Meeting Minutes of February 8, 2023 (Approve)

Past President Waage made a motion to approve consent agenda item A-1 and **Vice President Pease** seconded the motion. The motion passed unanimously via voice vote.

<u>BOARD MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
DEBBIE ARNOLD			X
ANDY PEASE	X		
ED WAAGE	X		

4. **Information Items:**

B-1 Executive Director's Report (Verbal, Receive)

Mr. Geoff Straw noted the small reorganization as a result of the Parts Clerk that was hired in FY22-23, and with actual operations in our new facility over the past year. We will complete an internal recruitment to reassign some of the duties of the Manager of Maintenance and Facilities to an elevated Accounting Technician position. Our personnel policies require a formal recruitment, which includes the ability to conduct an internal versus a public recruitment. This new and revised position will be included in the Job Descriptions as part of the budget adoption process at our May meeting.

Mr. Straw noted that the Gillig Battery Electric Buses arrival date has been pushed back from late August to early November due to supply chain issues. Primarily battery materials and electric drive components, but our bus recharging system is commissioned and will be prepared to charge the buses as soon as we receive them. Some additional buses that we have been waiting for a long time (the three low-floor ARBOCs for South County fixed-routes) have finally been delivered to the vendors to finish installments. These buses are going to be for the SoCo Routes 27 and 28 but they may initially be placed on the Route 15 to take over until we get our other new buses for Route 15. We should hopefully be getting them delivered on site within 3-4 weeks. We also got our first all-electric staff car, Chevy Bolt EUV, which is replacing a 2009 Honda Civic Hybrid.

Mr. Straw noted that the SLO Transit Innovation Study has been delayed and is behind schedule by 4 weeks. Although we intend to still seek Board approval at the May meeting to advertise the Joint Short-Range Transit Plan RFP and to release RFP in late June with bids due at the end of July. We will ask the Board to execute the contract at the September meeting so we can conduct passenger surveys in October.

Mr. Straw discussed that RTA has been working with FEMA (Federal Emergency Management Agency) and CalOES (California Governor's Office of Emergency Services) for reimbursement costs of flooding damage. The costs for debris clean-up are reimbursed by FEMA at 100%. Mitigations and other repair costs are reimbursed by FEMA at 75% and CalOES pays 75% of local 25% share. Informed the Board that an emergency Purchase Order has been issued to repair all the landscaping and irrigation. Everything will be presented at the Board meeting. We also want to formally dedicate the new Elks Lane "spur," that we built, to the city for the upcoming overpass project. We are also responsible for the costs of the clean-up from silt and debris but everything will be reimbursable.

Mr. Straw discussed RTA's next Teamsters contract negotiations meeting will be April 19th with a possible follow-up on April 21st. The Teamsters members could vote on their package the week of April 24th, and if ratified then the RTA Board will consider the CBA at the May meeting. We are working with our State transit associations and transportation planning agencies across the State to seek relief from TDA farebox penalties.

Mr. Straw announced that we have one Bus Operator candidate in training, they started last week. We reimplemented some Express trips on March 19th. Our Avila Trolley starts Friday May 5th through Labor Day, and we're excited to see how it will go this Summer. We may be skipping the July RTA Board Meeting if we can piggyback off the meeting in June but we will announce that as time gets closer.

Public Comment: None

Item was received and filed by the Committee.

5. **Action Items:**

C-1 Fiscal Year 2023-24 Operating and Capital Budget (Approve)

Ms. Tania Arnold discussed the items the budget addresses.

Key items addressed are:

1. Uncertainties the agency still faces regarding liability and worker compensation costs. We received a revised estimate at the end of March and it was higher than we anticipated. We also received an estimate for general liability and vehicle physical damage insurance policy which will have an increase but is lower than what was projected. Property insurance has increased due to addition of the new Bus Maintenance Facility and the addition of flood insurance because the facility is Federally funded. Regarding staffing and retention, we will implement more modules for the Diversity, Equity and Inclusion E-learning program. We will be continuing the paid family leave program that we launched in July of last year; we have received really great feedback from staff and it has been really beneficial for them.
2. Continuing to implement zero emission vehicles, with our first two BEBs unfortunately delayed. Our recharging infrastructure is installed and ready to go upon their arrival. Looking forward to the arrival but also keeping an eye on costs since we have grant funds for an additional five BEBs to replace diesel buses and this will be a significant capital cost increase. Once the full funding plan is developed, we will bring the plan to the Board for consideration.
3. State Transit Assistance funds are projected to be flat compared to the original allocation. We have been able to leverage the match on more capital projects so it has been a great program to have.
4. Local Transportation Funds is still the last source of funds that we will apply to our budget but there are some changes of funds to this budget with anticipation of a decrease and once these funds are identified we will bring this back to the Board for the reduction in LTF.
5. Federal Transit Administration formula funds are higher than recent years. This is great news and may help reduce the need for LTF by all transit operators in the county. The adjustment for higher funding would occur after operators meet with SLOCOG to revise the allocations.
6. Fuel prices remains really volatile. Projection was \$5.10 for Diesel and we have been fairly under that at around \$4.80.
7. Delay in the Joint Short-Range Transit Plan but SLO City staff has advised that their SLO Transit Innovation Study is scheduled to be completed in July. As such, we presume that we can begin the process shortly after so we can bring it back to the Board in September.

Ms. Tania Arnold added that the overall Administration Expense for RTA services is up by 5% due to the addition of flood insurance and the higher than anticipated costs for electricity. We will bring to the Board a budget amendment to account for carried over capital projects and revenues when this information becomes clearer. Professional technical services has decreased for our ITS so that will not be included in the budget for next year, which is a good thing. Marketing and Reproduction decreased as well because surveys will now be part of the SRTP. We have experienced a significant increase for vehicle parts and materials due to inflation and supply chain issues. We strongly encourage the region to adopt the CAL ITP Program to be implemented to make for easier fare transactions and provide benefits to riders across transit systems in the region. **Mr. Straw** added in that this is a cashless program and this helps a lot of folks who may not be able to afford the full cost of a pass up front but will still get the

opportunity to benefit from multi-ride discounts. Incrementally charging you for whichever pass you choose to buy. We are working with SLOCOG on this, as well.

Ms. Tania Arnold added that this program will create a lot of value for riders. We will continue to look for region-wide efficiencies. There is concern that the farebox ratio requirement “vacation” is only good until the end of this current fiscal year.

Ms. Tania Arnold concluded the report.

Public Comment: None

Past President Waage made a motion to approve action item C-1 and **Vice President Pease** seconded the motion. The motion passed unanimously via voice vote.

6. **Closed session:** None

7. **Adjournment**

The meeting was adjourned at 10:55 a.m.

Next RTA Executive Committee Meeting: **June 7, 2023**

Respectfully Submitted,

Acknowledged by,

Tania Arnold
Deputy Director/CFO

Debbie Arnold
RTA Board President 2023

**SAN LUIS OBISPO REGIONAL TRANSIT AUTHORITY
EXECUTIVE COMMITTEE
SEPTEMBER 6, 2023
STAFF REPORT**

AGENDA ITEM: C-1

TOPIC: RTA FY2024-2026 DBE Goal Methodology Update

PRESENTED BY: Tania Arnold, DBE Liaison Officer

STAFF RECOMMENDATION: Bring the Updated DBE Goal Methodology to the Board for Public Hearing / Approval

BACKGROUND/DISCUSSION:

In September 2010, the RTA Board of Directors adopted its Disadvantaged Business Enterprise (DBE) program and subsequently updated the program in September 2017. In order to maintain compliance with current the Federal Transit Administration (FTA) regulations, the RTA must regularly update its DBE program to include future capital and planning contract opportunities. As part of the DBE program, the FTA requires that the RTA, as the recipient (grantee) of federal funds, must update and submit a three-year DBE goal.

As part of the FY2024-2026 DBE Goal Methodology update, the draft revision is subject to a thirty (30) day public review period. This review period began July 24, 2023 and concludes today. The RTA provided notices to the agencies included in the draft methodology update to solicit feedback. Public notice was also published in the Tribune in both English and Spanish to solicit public comments.

To date, staff has not received any feedback. We will provide an update during the Board meeting.

Staff Recommendation

Authorize the RTA Executive Director submit the updated DBE goal methodology.

This page left intentionally blank.

Fiscal Years 2024-26

**Overall Goal for
Disadvantaged Business Enterprise
Participation in Federal Transit Administration
Assisted Programs
(Including Goal Setting Methodology)**

Prepared by

San Luis Obispo Regional Transit Authority (RTA)
253 Elks Lane, San Luis Obispo, CA 93401
(805) 541-2228, www.slorta.org

Adopted by

RTA Board of Directors
(pending September 6, 2023)

Submitted to

U.S. Department of Transportation
Federal Transit Administration
San Francisco, California
(pending)

SAN LUIS OBISPO REGIONAL TRANSIT AUTHORITY
OVERALL DBE GOAL FOR FFYs 2024-2026

I. EXECUTIVE SUMMARY

The U.S. Department of Transportation (USDOT) prescribes its Disadvantaged Business Enterprise (DBE) program and requirements for recipients of USDOT funds in the Code of Federal Regulations (CFR) Title 49, Part 26 (Regulations). Specific instructions are found in Section 26.45 entitled "How do recipients set overall goals."

As a recipient of DOT financial assistance via the Federal Transit Administration (FTA), the San Luis Obispo Regional Transit Authority (RTA) has established a recommended overall DBE goal for FYs 2024-26 of 0.5% based on all FTA-assisted contracting funds anticipated to be awarded between October 1, 2023 and September 30, 2026.

The goal is based on demonstrable evidence of the availability of ready, willing and able DBEs relative to all businesses ready, willing and able to participate in our FTA-assisted contracts. The overall goal reflects the RTA's determination of the level of DBE participation expected to be achieved absent the effects of discrimination. The RTA intends to meet this goal to the maximum extent feasible through race-neutral measures and does not intend to establish specific goals for any contracts unless needed.

Public comments and how the RTA plans to address comments will be submitted to FTA on September 8, 2023 as an Attachment 3 to this methodology.

II. DBE GOAL FOR FY 24-26

The proposed overall DBE Goal for FY 24-26 is 0.5%. The goal applies to FTA-funded contracts awarded by the RTA and its sub-recipients from October 1, 2023 through September 30, 2026. The analysis described herein indicates the proposed goal of 0.5% can be achieved entirely through race- and gender-neutral measures. In accordance with the decision by the US Court of Appeals for the Ninth Circuit in *Western States Paving Company v. United States and Washington State Department of Transportation*, USDOT recipients in the Ninth Circuit, which includes California, cannot consider the use of a race- or gender-conscious goal unless a finding of statistically significant disparity (disparity study) has been made for the ethnic and gender groups to be included in the race- or gender-conscious goal. The RTA has not conducted a disparity study and, therefore, did not consider the use of a race- or gender-conscious goal as part of the overall goal. However, based on the results of the analysis described in Sections IV and V of this report, the RTA believes it can achieve the weighted goal figure calculated in Step One entirely through race- and gender-neutral measures. A summary of disparity studies conducted by Caltrans and the Los Angeles County Metropolitan Transportation Authority is provided in Section V of this report.

III. METHODOLOGY FOR SETTING THE OVERALL DBE GOAL

As noted in Section I (Executive Summary), the DBE goal was calculated using the two-step process described in the “Tips for Goal Setting” guidance provided by USDOT. The two-step process for calculating the overall DBE goal is to:

- Step 1: Calculate a base figure to determine the relative availability of DBEs; and
- Step 2: Adjust the base figure, if necessary.

The DBE Directory and Census Data method was used to calculate the base figure of the relative availability of DBEs to perform the types of contracts that RTA intends to let. A detailed description of the methodology used in Step One and associated calculations and assumptions are provided in Section IV. In Step Two, past DBE participation and projects from previous years in relation to projects proposed in FYs 24-26 was utilized to determine if the base figure should be adjusted. A description of this analysis conducted for Step Two is provided in Section V.

Determination of Local Market Area

The boundaries of the local market area were determined by examining the area in which the substantial majority of the contractors and subcontractors that are more likely to submit bids for the type of projects that will be performed in the upcoming years.

IV. STEP ONE - BASE FIGURE CALCULATION

The purpose of Step One is to determine the proportion of DBEs in relation to all firms that are ready, willing, and able to compete for USDOT-assisted contracting. This percentage is calculated by dividing the number of DBEs ready, willing and able to bid for the types of work to be funded during a three-year period, by the number of all firms (DBEs and non-DBEs) ready, willing and able to bid for the types of work to be funded during the same three-year period. The calculation is summarized in the equation below:

$$\text{Step One-Base Figure} = \frac{\text{Ready, Willing and Able DBEs}}{\text{All Firms Ready, Willing and Able (including DBEs and non-DBEs)}}$$

To complete the calculation, the first item of work was to develop a list of contracts that RTA intends to let in FYs 24-26. This list of anticipated projects/contracts is provided in Attachment 1. A total of 14 anticipated contracts were identified and the total cost was estimated at \$12.9 million.

The DBE firms that are ready, willing and able to perform the anticipated work were identified using the California Unified Certification Program (CUCP) Statewide DBE Directory. DBE firms that indicated their willingness to work in Caltrans District 5 (Monterey County, San Benito County, San Luis Obispo County, Santa Barbara County and Santa Cruz County) were identified. North American Industry Classification System (NAICS) codes were then assigned to each project to help identify DBEs and all firms that are ready, willing and able to

compete for the anticipated projects. NAICS codes were obtained from the US Census Bureau web page located at: <http://www.census.gov/eos/www/naics/>.

USDOT recommends that weighting be used to help ensure that the Step One Base Figure is as accurate as possible. Weighting decreased the Base Figure from 5.9% to 0.5%.

The calculations for Step One- Base Figure and Weighted Figure calculation of 5.9% and 0.5% are shown in Attachment 2.

V. STEP TWO BASE FIGURE ADJUSTMENT

The purpose of Step Two of the goal setting calculation is to adjust the Step One figure to make it more precise, if necessary. The factors listed below were considered to determine whether such an adjustment is necessary:

- Past DBE participation;
- Disparity studies conducted in the local market area.

Past DBE Participation

The DBE goals achieved in the previous three federal fiscal years were examined to determine the median DBE participation. The DBE goals achieved by the RTA in the past three fiscal years are:

FY 20/21 = 6.6%

FY 21/22 = 7.4%

FY 22/23 = 6.3%

Median = 6.6%

The median DBE participation for the previous three-year period is 6.6%. However, this was largely skewed by the significant construction effort for the new Bus Maintenance Facility included in each of the past three fiscal years. The BMF project has since concluded. The RTA will make every effort to achieve our overall goal of 0.5% for the proposed projects during the FY24-26 period.

Disparity Studies Conducted in the Local Market Area

The Los Angeles County Metropolitan Transportation Authority (Metro) conducted a disparity study in 2018 known as the Metro 2017 Disparity Study and they are in the process of completing a 2023 study with an anticipated completion in November 2023. The 2018 study documented white women, black American, and Hispanic American owned firms exhibited disparity indices substantially below parity. The study also found that all groups, with the exception of Subcontinent Asian American-owned businesses, exhibited disparity indices substantially below parity on contracts without DBE goals. The Disparity Study noted that Metro might consider making an upward adjustment to its base figure to account for barriers that minorities, women, and minority- and woman-owned businesses face in the Los Angeles marketplace related to human capital, financial capital, business ownership, and business success. Additional Metro might also consider a downward adjustment to its base figure

based on the volume of work that DBEs have performed in recent years on its contracts. Metro's utilization reports for FFYs 2011 through 2014 indicated median annual DBE participation of 3.7% for those years, which is lower than its base figure. USDOT "Tips for Goal-Setting" states that an agency is not required to make a step-2 adjustment to its base figure as long as it can explain what factors it considered and can explain its decision in its Goal and Methodology document.

Based on the factors listed above to consider whether to adjust the Base Figure, it is determined that no adjustment should be made to the RTA overall goal. Therefore, the overall goal for FYs 24-26 is proposed at 0.5% to be achieved through race and gender-neutral measures.

The calculations for Step Two- Base Figure Adjustment are shown in Attachment 2.

The RTA also reviewed the California Department of Transportation (Caltrans) disparity study commissioned in July of 2020 and completed in November 2022 with BBC Research & Consulting (BBC). Key areas BBC presented for potential refinement for Caltrans to consider were:

- Continuing efforts to network with minority- and women-owned businesses
- Further encourage the participation of small businesses
- Explore ways to increase prime and subcontracting opportunities
- Ensure collection of comprehensive contract and subcontract data on all contracts and projects
- Implement a monitoring program to ensure that subrecipient local agencies are appropriately implementing the DBE program

These key areas will help the RTA in its efforts to encourage the participation of minority- and women-owned businesses in local contracts.

VI. Public Notice and Consultation

The public notice and consultation process that was conducted for setting the DBE Goal for FFYs 24-26 is provided in Attachment 3. Copies of all correspondences are incorporated into attachment.

Attachment 1
List of Anticipated Projects
FY 24-26

FEDERAL GRANTS WITH FY 24-26 CONTRACTING OPPORTUNITY					
Project	Antic. Federal Grants FY 24-26 Capital & Planning	3-Yr Total Maintenance & Planning	Amount with Contracting Opportunity	Amount without Contracting Opportunity	Notes - see below
A	B	C	D	E	F
BMF PhotoVoltaic System Inst & Bus Stop Improvements	\$948,900		\$948,900	\$0	
Vehicle Replacements: Service & Minivans	\$581,345		\$581,345	\$0	
Vehicle Replacements: Cutaway & Buses	\$9,854,862		\$9,854,862	\$0	
Support Equipment	\$120,700		\$120,700	\$0	
Bus Engine Replacements	\$900,000		\$900,000	\$0	
Consultant Services: Adminsitration Mgt & General	\$10,000	\$10,000	\$10,000	\$0	
Consultant Services: Transportation Planning	\$200,000	\$200,000	\$200,000	\$0	
TOTALS	\$12,615,807		\$12,615,807	\$0	
SOLE SOURCE					
Radio System Upgrade	\$180,000		\$0	\$180,000	1
Bus Security Camera System	\$110,400		\$0	\$110,400	1
TOTALS	\$290,400	\$0	\$0	\$290,400	
SUMMARY					
Capital Totals	\$12,696,207		\$12,405,807	\$290,400	
Planning Totals	\$210,000		\$210,000	\$0	
TOTALS	\$12,906,207		\$12,615,807	\$290,400	
Notes:					
1 - Sole Source- software purchased from only source, the manufacturer					

Attachment 2
FY 24-26 Goal Determination Calculations
Step 1 and Step 2

FY 24-26 GOAL DETERMINATION									
A	B	C		D	E	F	G	H	I
Project	NAICS	Number of Firms		Step 1	Amt with contracting Opportunity	Anticipated DBE Expenditure	Weighted Percent DBE	Step 2 Percent DBE	Notes - See Below
		Overall Total	DBE Only	Percent DBE					
CAPITAL GRANTS									
BMF PhotoVoltaic System Inst & Bus Stop Improvements	236220	2,344	108	4.6%	\$948,900	\$43,721	0.3%	0.3%	1
Vehicle Replacements: Service & Minivans	441110	2,637	0	0.0%	\$581,345	\$0	0.0%	0.0%	1
Vehicle Replacements: Cutaway & Buses	336120	888	0	0.0%	\$9,854,862	\$0	0.0%	0.0%	1
Support Equipment	811310	1,789	11	0.6%	\$120,700	\$742	0.0%	0.0%	1
Bus Engine Replacements	423830	845	12	1.4%	\$900,000	\$12,781	0.1%	0.1%	1
Consultant Services: Adminsitration Mgt & General	541611	2,871	705	24.6%	\$10,000	\$2,456	0.0%	0.0%	1
Consultant Services: Transportation Planning	541614	2,871	1	0.0%	\$200,000	\$70	0.0%	0.0%	1
TOTALS		14,245	837	5.9%	\$12,615,807	\$59,769	0.5%	0.5%	
SOLE SOURCE									
Radio System Upgrade	811210	1,789	0	0.0%	\$0	\$0	0.0%	0.0%	2
Bus Security Camera System	561621	1,261	13	1.0%	\$0	\$0	0.0%	0.0%	2
TOTALS		3,050	13	0.4%	\$0	\$0	0.0%	0.0%	
SUMMARY									
Capital Totals		11,553	144	5.9%	\$ 12,405,807	\$57,244	0.5%	0.5%	
Planning Totals		5,742	706	0.4%	\$ 210,000	\$2,525	0.0%	0.0%	
TOTALS		17,295	850	4.9%	\$12,615,807	\$59,769	0.5%	0.5%	
Notes:									
1. Step 2 reflects adjustment for weighting,									
2.Sole Source- software purchased from only source, the manufacturer									

Attachment 3
Public Notice and Consultation

This memo summarizes the process that the RTA followed for public participation regarding its proposed DBE goal as required by the FTA.

DBE Goal Setting Consultation Process

On July 10, 2023, the RTA mailed the “Notice to Disadvantage Business Enterprise Resource and Assistance Agencies” (copy provided below) to the organizations listed in the Resource Agency Listing (copy provided below). This letter notified these organizations of the RTA’s goal and requested consultation. Subsequently, the RTA sent these same organizations a follow-up letter (copy provided below) and followed-up with a phone call during the week of July 24, 2023 inviting them to a meeting at the RTA’s office on August 21, 2023.

The RTA published its Disadvantaged Business Enterprise Goal on July 24, 2023 in our local newspaper, The Tribune, which is available online and in hardcopy. The notice was also posted on our website, in our lobby of our Administration office, and on the public board located just outside our building for 30 days.

The RTA made a concerted effort, as required, to obtain public participation for its DBE Goal.

NOTICE TO DISADVANTAGED BUSINESS ENTERPRISE RESOURCE AND ASSISTANCE AGENCIES

July 10, 2023

In accordance with Federal Regulations 49 CFR Part 26, San Luis Obispo Regional Transit Authority (RTA) is committed to enabling participation of Disadvantaged Business Enterprises (DBEs) in its contracting opportunities as reflected in the RTA Disadvantaged Business Enterprise (DBE) Program.

It is the policy of RTA to ensure nondiscrimination based on race, color, sex or national origin in the award and administration of contracts assisted by the U.S. Department of Transportation (DOT). It is the intention of RTA to create a level playing field on which DBEs can compete fairly and participate in the performance of contracts and subcontracts relating to RTA's procurement activities. The DBE Program is the result of RTA's commitment to the participation of small business firms owned and controlled by socially and economically disadvantaged individuals for purchasing and contracting opportunities.

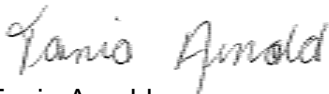
In this regard, RTA wishes to notify your organization and all interested parties that it is proposing to establish an overall DBE goal for Federal fiscal years 2024-26. This DBE goal will be applicable to contracts and procurements financed, in whole or in part, by the U.S. DOT, Federal Transit Administration (FTA).

In establishing its overall DBE goal, RTA wishes to consult with minority, women and general contractor groups, community organizations and other groups that may have information that will be useful to RTA in its procurement efforts. In this regard, we solicit your assistance by providing RTA with information concerning:

- a. DBEs and non-DBEs that may wish to participate in RTA's contracting opportunities.
- b. The effects of discrimination on opportunities for DBEs.
- c. RTA's efforts to establish a level playing field for the participation of DBEs.

Please direct your input to: San Luis Obispo Regional Transit Authority
Attn: Tania Arnold, Deputy Director/CFO (DBE Liaison)
253 Elks Lane
San Luis Obispo, CA 93401

Thank you for your assistance and, if you have any comments or questions, please call me at (805) 781-4397, and refer to the DBE Program.



Tania Arnold
DBE Liaison

Resource Agency Listing

South County Chamber of Commerce 800-A West Branch Street Arroyo Grande, CA 93420 805-489-1488	Morro Bay Chamber of Commerce 695 Harbor Street Morro Bay, CA 93442 805-772-4467	Paso Robles Chamber of Commerce 1225 Park Street Paso Robles, CA 93446 805-238-0506
Atascadero Chamber of Commerce 6907 El Camino Real, Ste A Atascadero, CA 93422 805-466-2044	Latino Outreach Council of San Luis Obispo County 267 W Tefft Street, Nipomo, CA 93444 805-929-1120	Templeton Chamber of Commerce 321 South Main Street Templeton, CA 93465 805-434-1789
San Luis Obispo Chamber of Commerce 895 Monterey Street San Luis Obispo, CA 93401 805-781-2777	Pismo Beach Chamber of Commerce 649 Dolliver Street Pismo Beach, CA 93449 805-773-4382	First Nations Development Institute 141-B Spring Street Claremont, CA 91711 303.774.7836
Santa Maria Chamber of Commerce 614 South Broadway Santa Maria, CA 93454 805-925-2403	Women's Network of SLO P.O. Box 1741 San Luis Obispo, CA 93406 310-699-6538 (President)	Northern Chumash Tribe P.O. Box 13938 San Luis Obispo, CA 93406
PRIDE & Diversity Center 1060 Palm Street San Luis Obispo, CA 93401 805-541-4252	Mission Community Services Corporation 71 Zaca Lane, Ste 130 San Luis Obispo CA, 93401 (805) 595-1357 info@mcscorp.org	Business and Entrepreneurship Center at Cuesta College Cuesta College, San Luis Obispo Campus P.O. Box 8106, San Luis Obispo, CA 93403 (805) 546-3188
Downtown SLO 1135 Chorro St San Luis Obispo, CA 93401 (805) 541-0286 reachus@downtownslo.com	SCORE 1228 Broad St. San Luis Obispo, CA 93401 (805) 547-0779info@sloscore.org	Small Business Administration 801 R St., Ste. 201 Fresno, CA 93721 (559) 487-5636
Small Business Development Center 872 Higuera Street San Luis Obispo, CA 93401 (805) 756-5171	REACH https://reachcentralcoast.org/reach-us/	

July 19, 2023

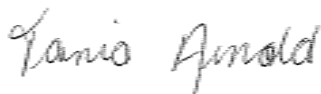
To: Organizations Representing Potential Contracting Partners
From: San Luis Obispo Regional Transit Authority
Subject: **Consultation for RTA Disadvantaged Business Enterprise/Small Business Enterprise Program**

Recently, your firm received a letter from our office with information on how you can participate in development of RTA's Disadvantaged Business Enterprise (DBE) goal. RTA is very interested in meeting directly with your organization to get your suggestions for our goal. To this end, RTA has scheduled a meeting at RTA's office to discuss how this participation goal is established. This important meeting will be held at RTA's office at 253 Elks Lane, San Luis Obispo, at 11:00 a.m. on Monday, August 21, 2023, and your organization is strongly urged to attend. If you would like a link to attend virtually please call or email tarnold@slorta.org.

The letter sent to you earlier also offered to schedule a meeting specifically with your organization at your convenience, and that offer still stands, but the general meeting now scheduled for August 21st hopefully provides another option for your participation in RTA's program. It would be preferable to have all these meetings wrapped up by August 31st so that RTA can proceed with finalizing its DBE goal.

Should you have any questions, or to schedule a separate meeting, please do not hesitate to contact Tania Arnold Deputy Director/CFO DBE Liaison at (805) 541-2228 ext 4397. We hope to meet with you shortly.

Sincerely,



Tania Arnold
Deputy Director/CFO DBE Liaison

Log of DBE Consultation Outreach Calls:
(pending)

PUBLIC NOTICE
DISADVANTAGED BUSINESS ENTERPRISE GOAL
July 24, 2023

The San Luis Obispo Regional Transit Authority (RTA), in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR, Part 26 proposes an overall goal of 0.5% for participation by Disadvantaged Business Enterprises (DBEs) on Federal Transit Administration (FTA) assisted contracts during the federal fiscal years from October 1, 2023 to September 30, 2026.


The proposed goal and its rationale are available for inspection during normal business hours at RTA's Administrative Offices, located at 253 Elks Lane, San Luis Obispo, CA 93401 for thirty (30) days from the date of this notice. Written comments should be directed to Tania Arnold, Deputy Director/CFO DBE Liaison, San Luis Obispo Regional Transit Authority, 253 Elks Lane, San Luis Obispo, CA 93401 and/or Regional Director, U.S. Department of Transportation, Federal Transit Administration, 90 7th Street, Suite 15-300, San Francisco, CA 94103. Comments will be received for thirty (30) days from the date of this publication.

Noticia Pública
Empresa de Negocio Desventaja (DBE)
24 de julio de 2023

De acuerdo con las regulaciones de U.S. Departamento de Transporte (DOT), 49 CFR, Parta 26, propone un objetivo general de 0.5% para la participación de Empresa de Negocio Desventaja (DBE) en administración federal de tránsito (FTA) de contratos asistidos durante los ejercicios fiscales federales desde el 1 de octubre de 2023 hasta el 30 de septiembre de 2026.

El objetivo propuesto y su justificación pueden ser inspeccionados durante las horas normales de trabajo en las oficinas administrativas del RTA ubicadas en RTA ubicadas en 253 Elks Lane, San Luis Obispo, CA 93401 durante 30 días a partir de la fecha de este aviso. Los comentarios escritos deben dirigirse a Tania Arnold, Deputy Director/CFO DBE Liaison, San Luis Obispo Regional Transit Authority, 253 Elks Lane, San Luis Obispo, CA 93401 y/o Director Regional, Departamento de Transporte de los Estados Unidos, Administración Federal de Tránsito, 90 7th Street, Suite 15-300, San Francisco, CA 94103. Los comentarios serán recibidos por treinta (30) días a partir de la fecha de esta publicación.

Advertisement of Public Notice

	Beaufort Gazette Belleville News-Democrat Bellingham Herald Bradenton Herald Centre Daily Times Charlotte Observer Columbus Ledger-Enquirer Fresno Bee	The Herald - Rock Hill Herald Sun - Durham Idaho Statesman Island Packet Kansas City Star Lexington Herald-Leader Merced Sun-Star Miami Herald	el Nuevo Herald - Miami Modesto Bee Ocala News & Observer The Olympian Sacramento Bee Fort Worth Star-Telegram The State - Columbia Sun Herald - Bixby	Sun News - Myrtle Beach The News Tribune Tacoma The Telegraph - Macon San Luis Obispo Tribune Tri-City Herald Wichita Eagle
---	---	---	---	--

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
129338	446124	Print Legal Ad-IPL01319700 - IPL0131970		\$219.91	1	89 L

Attention: Tania Arnold
 RTA - Regional Transit Authority
 253 Elks Lane
 San Luis Obispo, CA 93401

mgardner@slorta.org



PUBLIC NOTICE DISADVANTAGED BUSINESS ENTERPRISE GOAL

July 24, 2023
 The San Luis Obispo Regional Transit Authority (RTA), in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR, Part 26, proposes an overall goal of 0.5% for participation by Disadvantaged Business Enterprises (DBEs) on Federal Transit Administration (FTA) assisted contracts during the federal fiscal years from October 1, 2023 to September 30, 2026.

The proposed goal and its rationale are available for inspection during normal business hours at RTA's Administrative Offices, located at 253 Elks Lane, San Luis Obispo, CA 93401 for thirty (30) days from the date of this notice. Written comments should be directed to Tania Arnold, Deputy Director/CFO DBE Liaison, San Luis Obispo Regional Transit Authority, 253 Elks Lane, San Luis Obispo, CA 93401 and/or Regional Director, U.S. Department of Transportation, Federal Transit Administration, 90 7th Street, Suite 15-300, San Francisco, CA 94103. Comments will be received for thirty (30) days from the date of this publication.

Noticia Pública Empresa de Negocio Desven- taja (DBE)

24 de julio de 2023

De acuerdo con las regulaciones de U.S. Departamento de Transporte (DOT), 49 CFR, Parte 26, propone un objetivo general de 0.5% para la participación de Empresa de Negocio Desventaja (DBE) en administraciones federal de tránsito (FTA) de contratos asistidos durante los ejercicios fiscales federales desde el 1 de octubre de 2023 hasta el 30 de septiembre de 2026.

El objetivo propuesto y su justificación pueden ser inspeccionados durante las horas normales de trabajo en las oficinas administrativas del RTA, ubicadas en RTA ubicadas en 253 Elks Lane, San Luis Obispo, CA 93401 durante 30 días a partir de la fecha de este aviso. Los comentarios escritos deben dirigirse a Tania Arnold, Deputy Director/CFO DBE Liaison, San Luis Obispo Regional Transit Authority, 253 Elks Lane, San Luis Obispo, CA 93401 y/o Director Regional, Departamento de Transporte de los Estados Unidos, Administración Federal de Tránsito, 90 7th Street, Suite 15-300, San Francisco, CA 94103. Los comentarios serán recibidos por treinta (30) días a partir de la fecha de esta publicación.
 IPL0131970
 Jul 24 2023

In The Superior Court of The State of California
 In and for the County of San Luis Obispo

1 insertion(s) published on:
 07/24/23

Jane E. Durand

Legals Clerk

STATE OF TEXAS)

SS

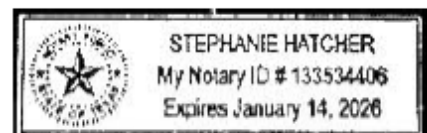
County of Dallas)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen and not interested in the above entitled matter; I am now, and at all times embraced in the publication herein mentioned was, the principal clerk of the printers and publishers of The Tribune, a newspaper of general circulation, printed and published daily at the City of San Luis Obispo in the above named county and state; that notice at which the annexed clippings is a true copy, was published in the above-named newspaper and not in any supplement thereof - on the following dates to wit: From 07/24/2023 To 07/24/2023 that said newspaper was duly and regularly ascertained and established a newspaper of general circulation by Decree entered in the Superior Court of San Luis Obispo County, State of California, on June 9, 1952, Case #19139 under the Gover

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Stephanie Hatcher

Notary Public in and for the state of Texas, residing in
 Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!


Screenshot of Website

San Luis Obispo Regional Transit

slorta.org

WorkPersonalGmailADP - adminCSMFOHolidays - Payroll S...OutlookOutlookADP GeneralProject Implicit

Schedules & FaresServicesPassesRide GuideAboutTrip PlannerTransit TrackerAlerts




Route 9

Route 10

Route 12

Route 14

Route 15




Route 21

Route 24

Route 27

Route 28

Avila/Pismo Trolley



Paso Robles City Routes

Route A

Route B

News

Public Notice: Disadvantaged Business Enterprise Goal
The updated DBE goal has been posted on our [Civil Rights Policies](#) page and you can reach the document [here](#).
[View all news](#)

Translate »

Rider Alerts

Stop closed @ 2nd and Oak

7/13/23

Route# B @ 2nd and Oak stop will be closed due to construction.

