

Consent Agenda

- A-1 Executive Committee Meeting Minutes of February 8, 2023 (Information)
- A-2 RTA Board Meeting Minutes of March 1, 2023 (Approve)
- A-3 Declare Vehicles Surplus (Approve)
- A-4 Strategic Business Plan Results (Receive)
- A-5 Procurement of Third-Party Services for RTA Facilities, Vehicle Fueling and Engine Replacements (Approve)
- A-6 Award Purchase Order to Gillig for one Heavy-Duty Diesel-Powered Bus (Approve)
- A-7 Contract Renewal - AGP Video Production of Board Meetings (Approve)
- A-8 Revision to Job Descriptions & Minor Reorganization (Approve)
- A-9 Agreement for County Auditor/Controller Services (Approve)
- A-10 Procurement of Joint SRTP Professional Services (Approve)
- A-11 Cal-OES Designation of Applicant's Authorized Agents Resolution (Approve)

**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
May 3 , 2023**

AGENDA ITEM: B-1

TOPIC: Executive Director's Report

RECOMMENDATION: Receive and File

PRESENTED BY: Geoff Straw



Update on Maintenance Facility

- Reliability issues with HVAC system continues
 - Notified general contractor that litigation is possible
- Direct-current fast-charging system has been installed
 - Started commissioning on Feb 27
 - Dispenser issues working on getting resolved
 - Charging new Chevy Bolt EUV staff car



Operations & Maintenance

- Restored some express trips on Route 9 and 10
 - Made possible by recruiting successes
 - Have more work to do for hiring Bus Operators
- Have hired one new Bus Operator who is training
 - Four full time bids open & four part time
 - Bus Operator Frank Erisman was promoted to Operations Supervisor



Operations & Maintenance

- Three low-floor Arboc mid-size buses for South County to arrive in May
 - Will first run on Route 15
- RTA's first two BEBs delayed due to supply chain issues



- Finalized designs for battery-electric buses with RTA colors and local flora & fauna

OPTION 01
PRELIMINARY



CUSTOMER APPROVAL

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AUTHORIZED SIGNATURE

DATE

Marketing & Communications

- Updates to all customer-facing materials.
- Route, schedules, flags for Avila Trolley starting this Friday
 - New trolley sponsorship from Flying Flags Campground
- Hired Digital Agility Media for social media campaigns
- \$84K in exterior bus ad sales this calendar year
- Sponsoring the SLO Blues – look for banner on outfield wall
- Mary Gardner continuing roles with South County Chambers of Commerce

Finance & Administration

- RTA and three Central Coast transit agencies were recognized at CalACT for an *Above and Beyond Award*
- Awarded for leadership in disaster relief during the flooding



Finance & Administration

- The *ZEB Rollout Plan*, required under the Innovative Clean Transit fleet rule, has been approved by CARB
- Seeking relief from TDA farebox recovery ratio penalties
 - Emergency pandemic related TDA FRR moratorium ends June 30, 2023
 - Alternatives are being debated including replacing FRR established in mid 1970s with new/other standards



Finance & Administration

- Due to damage to our facilities from flooding:
 - Issued emergency PO for \$45K for landscape & irrigation repair
 - Eligible for FEMA and CalOES funds
 - \$105K in damage and repairs at our 3 sites
 - Agenda Item A-11 for necessary designations to ensure RTA is eligible for reimbursement funds



Finance & Administration

- Obtained FTA grant funds to update the *Joint RTA/SLO Transit Short Range Transit Plans* that were adopted in 2016
 - Plan was originally to advertise RFP in summer 2022
 - City of SLO completing a *Transit Innovations Plan* (currently behind schedule)
- Need to move forward to ensure continued eligibility for FTA funds.



Finance & Administration

- RTA fixed-route ridership increased 10.9% over last year
- Runabout ridership increased 23%
- Past five years of ridership and productivity trends are on graphs B-1-9



Finance & Administration

- Operating costs through 75% the fiscal year:
 - Slightly below budget at for non-capital expenses at 69.2%
 - Labor-Operations is largest line-item, on budget
 - Fuel steady price increase – \$120K over budget
 - Price increases have slowed but remain volatile



Finance & Administration

- Farebox Recovery Ratio
 - Fixed-Route 8.4%
 - Runabout 2.4%
- Subsidy per passenger
 - Fixed-Route \$15.91
 - Runabout \$133.37



Staff Recommendation

Accept the Executive
Director's Report as
an information item



**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
May 3, 2023**

AGENDA ITEM: C-1

TOPIC: CBA between the RTA and Teamsters Local 986

RECOMMENDATION: Approve Collective Bargaining Agreement
between the RTA and Teamsters Local 986

PRESENTED BY: Geoff Straw



Background

- Teamsters Local 986 represents the Bus Operators, Mechanics, Utility Workers and the Parts Clerk
- Contract term January 1, 2023 – December 31, 2025
 - *Note typo in agenda; not December 31, 2026*
- Tentative Agreement reached April 21, 2023
- Ratified by Teamsters Local 986 members April 29, 2023

Substantive Changes

- Year 1 Bus Operator wages: \$22.36/hr to \$30.00
 - *Currently \$19.55 to \$26.66*
- Year 1 Mechanic A (journey level): \$39.13/hr to \$49.37
 - *Currently \$36.40 to \$45.93*
- RTA now picks up 100% of employee-only plan, and 70% dependents' coverage under the Silver plan
- Slightly increased vacation accrual rates
- RTA now matches employee 457 Plan up to 1.5% gross pay
- Weekend premium pay for Bus Operators & Swing Shift differential pay for maintenance employees
- New Lead Mechanic and Lead Utility premium pay
- Tool allowance for Mechanics A, B & C

Staff Recommendation

Approve Collective Bargaining Agreement between the RTA and Teamsters Local 986.



**TEAMSTERS
LOCAL 986**

SAN LUIS OBISPO REGIONAL TRANSIT AUTHORITY

May 3, 2023

AGENDA ITEM: C-2

TOPIC: Fiscal Year 2023-24 Operating and Capital Budget
Projected Five Year Capital Budget

RECOMMENDATION: Adopt the Fiscal Year 2023-24 Budget as Presented

PRESENTED BY: Tania Arnold





RTA Bus Operators John, Tina, David, Rachael & Kevin

Background

The budget packet contains the following items:

- Our Vision and Mission statements
- Budget Assumptions adopted March 1, 2023
- Fiscally constrained FY23-24 operating and capital budgets
- Fiscally unconstrained FY24-25 operating budget
- Fiscally unconstrained FY24-25 through FY27-28 capital budgets (expense only for FY25-26 through FY27-28)

Background

Separate columns in the revenue and expense tables for

- South County Transit (SoCo Transit)
- Paso Robles Express (fixed route and dial-a-ride services)
- County-funded (SLOCAT) transit services

RTA core services are defined as:

- Intercity RTA fixed-routes (RTA Routes 9, 10, 12, 14 and 15)
- Countywide ADA complementary paratransit services (Runabout)

Key Issue #1

Address the uncertainties the agency currently faces, which includes addressing COVID-19 impacts as an endemic rather than a full-blown pandemic.

- Liability costs
- Containment of Runabout subsidies
- Address staffing and retention

Key Issue #2

Continue efforts to implement Zero-Emission Bus technologies, including implementing our first two battery-electric buses due for delivery in late-fall/early winter and the recent completion of our recharging infrastructure

- Capital program for FY23-24 includes replacement of two diesel powered buses purchased in 2008 with zero-emission battery-electric buses

Key Issue #3

State Transit Assistance (STA) funds are projected to be flat compared to the original current fiscal year allocation. As a reminder, starting in FY17-18 the funding to the region was significantly increased due to the Senate Bill 1 – Road Repair and Accountability Act (SB-1) funds, which include augmented STA funds and State of Good Repair funds.

Key Issue #4

Local Transportation Funds (LTF) used primarily for operating purposes are projected to be flat in the region but the RTA will continue to maximize all other funding sources before determining the need for LTF.

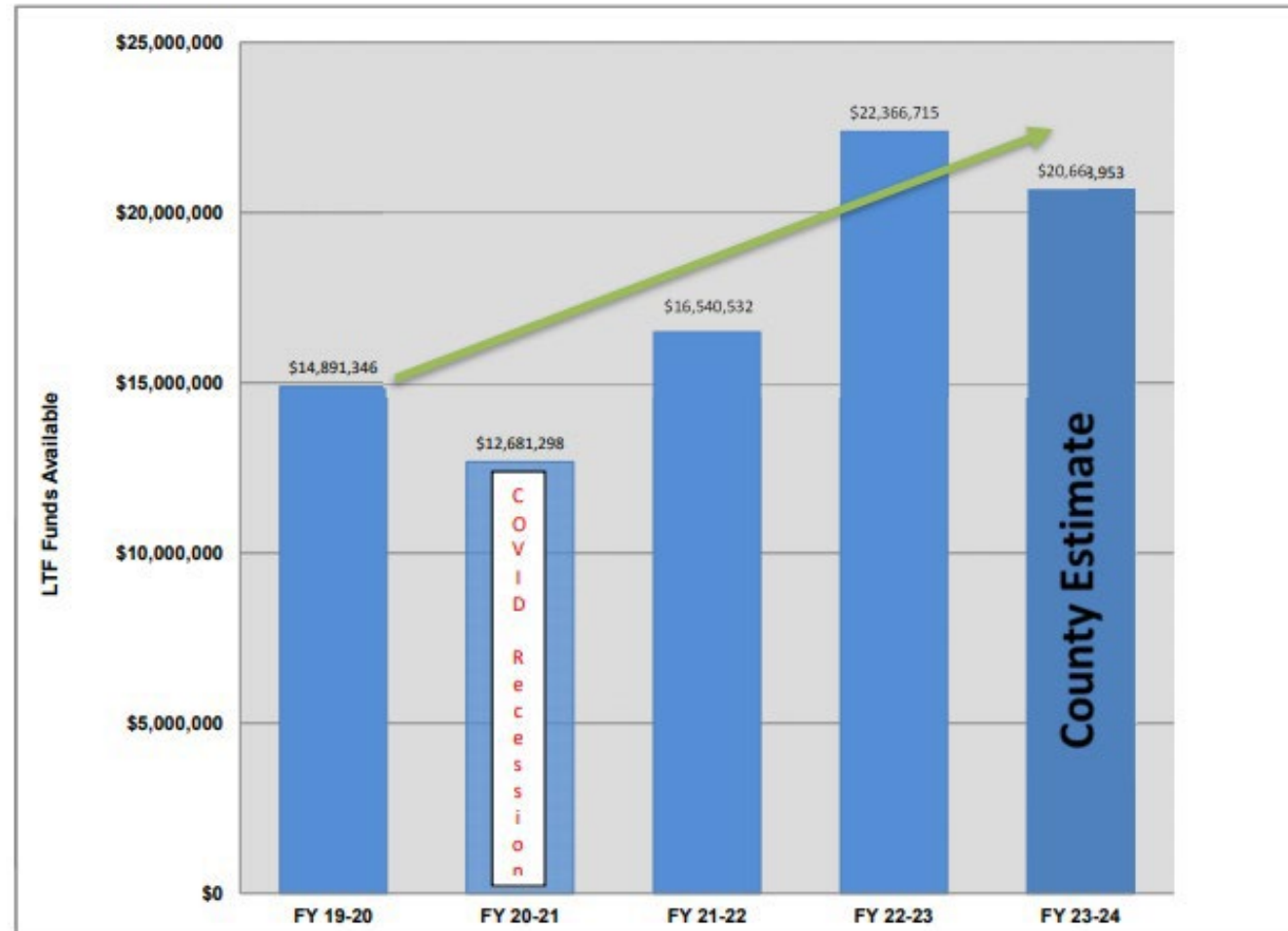
- Staff acknowledges since the adoption of the budget assumptions, the LTF to the region has been adjusted. As per the April 5, 2023 SLOCOG agenda item B-2 which discusses the LTF coming into the region:

“2023/24 Local Transportation Fund (LTF) - \$20,668,953

(7.6% decrease in LTF available for distribution)

Key Issue #4

Historical LTF Allocations
(Allocations based on estimated receipts + opening cash balance)



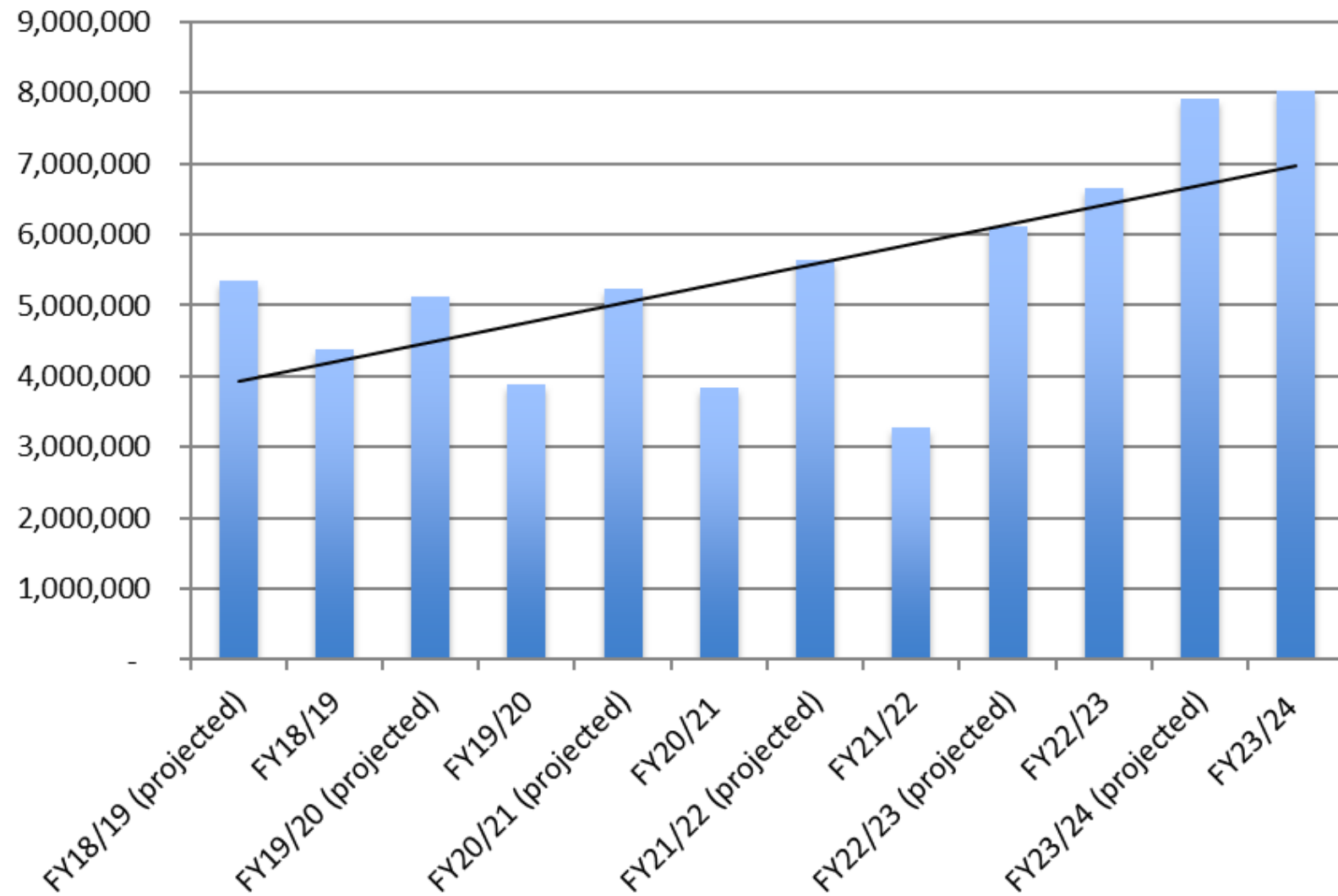
Key Issue #4

Proposed budget includes LTF of \$8,028,140 for operations and \$472,140 for capital (total of \$8,500,280 prior to the Rural Transit Fund Exchange)

- LTF for capital is in accordance with the requirements outlined in the TIFIA loan agreement approved by the Board in September 2020

Key Issue #4

LTF for Operations



Key Issue #5 and 6

Federal Transit Administration formula funds are higher than in recent years

- May help reduce the need for LTF by all transit operators in the county
- Adjustment for the revised funding would occur after the transit operators meet with SLOCOG

Fuel costs continue to be volatile and significantly higher than prior years; this also impacts ridership and fare revenues.

Key Issue #7

Delay in the procurement of Joint Short Range Transit Plan consultant services

- Align with the City of San Luis Obispo's on-going Transit Innovations Study
- See Agenda Item A-10

Revised Expense Assumptions

Administration Expense for is up by approximately 5%

- Addition of flood insurance
- Electricity bills for the facility

Service Delivery cost is up by roughly 7.3%

- Increase in wages
- Rising fuel prices
- Cost of parts/supplies/materials

Capital and Planning Program

Focus will be to secure vehicle replacements that have reached their useful life

- Some of the FY22-23 capital funds for fully funded projects, that have been delayed, are not carried over to the proposed FY23-24 budget but will be included in a budget amendment after the start of the fiscal year
- Projected five-year capital improvement program only identified replacement projects and easily identifiable on-going projects



Staff Recommendation

Adopt the fiscal year 2023-2024 budget as presented.

