

Consent Agenda

- A-1 Executive Committee Meeting Minutes of July 13, 2022 (Information)
- A-2 RTA Board Meeting Minutes of August 3, 2022 (Approve)
- A-3 RTAC Minutes of April 21, 2022 (Information)
- A-4 RTAC Minutes of January 20, 2022 (Information)
- A-5 Authorize New SLOCPT Rates for July 2022 Implementation (Approve)
- A-6 FTA Transit Asset Management Plan Update (Receive)
- A-7 Purchase Order for Battery Electric Buses & Declare Vehicles Surplus (Approve)
- A-8 FY21-22 Strategic Business Plan Results (Receive)
- A-9 Purchase Order Amendment for Route 15 Vehicles & Declare Vehicles Surplus (Approve)
- A-10 Battery Electric Bus Infrastructure Funding Opportunities (Approve)



**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
November 2, 2022**

AGENDA ITEM: B-1

TOPIC: Executive Director's Report

RECOMMENDATION: Receive and File

PRESENTED BY: Geoff Straw

Operations & Maintenance

- RTAC: consensus to recommend the RTA Board adopt the budget amendment (Agenda Item C-1)
- Recruitment: Graduated three Bus Operators
 - Also promoted three to Road Supervisor
 - Two Bus Operators in training
 - Balances out with departure of two Bus Operators
 - Two full time & five part-time bids open

Operations & Maintenance

- Administrative hires:
 - Shelby Walker HR Officer
 - Erin Newman, Accounting Tech - Admin
 - Tina Halterman, Administrative Assistant
 - Vicki Ayala, Accounting Tech - Maintenance
 - Emilio Sandoval, Parts Clerk

Operations & Maintenance

RTA Bus Rodeo



Winners

2nd place Jason / 1st place Jose / 3rd place Josh



Cal Poly ITE volunteers

Operations & Maintenance

- P.O. for two El Dorado cutaway vans for RTA Route 15 has been cancelled by vendor
- Cautiously optimistic our P.O. for three 2022 low-floor mid-size vehicles for SoCo Transit will still begin assembly in late 2022

Marketing & Communications

- Switched messaging from COVID to recruitment
- Implemented \$1K employee referral and \$2K Bus Operator hiring bonus
- Employees of the Quarter:

John H



Greg R



Marketing & Communications

- Avila/Pismo Trolley: carried 2x riders from last year
- Planning a new promotion for bus ridership, first one since pandemic
- Completed audit of Token Transit, our mobile ticketing app to keep system running at optimal level
- Updated web pages with our ITS partner Transit Tracker
- WiFi reinstalled in all transit vehicles. Free to riders!
- Partnership with Cuesta for fare free rides for students
- Record bus ad sales at \$144K – helps farebox recovery
- Bus Stop Improvement: Installed 34 solar lights

Finance & Administration

- RTA senior manager strategic planning retreat
 - Along with Gold Coast Transit's Clean Air Summit
 - Succession planning
 - Incorporation of zero-emission buses
 - Wary of Hydrogen – (see list of issues)
 - Will bring first draft of our Zero Emission Rollout Plan in Jan 2023

Finance & Administration

- Monitoring status of all three SLO County small Urbanized Areas (UZAs)
 - If the Paso-Atascadero or Arroyo Grande-Grover Beach UZAs are downgraded to rural:
 - Profound impact on transit funding
 - Expect Census Bureau to announce Dec 2022
 - Work with SLOCOG partners seeking legislative relief if downgrade occurs

Finance & Administration

- Finalizing fiscal & compliance audit for FY21-22
 - Report to the Board in January 2023 but will submit to required partners prior to December 31, 2022 due date
- TDA Triennial Performance Audit underway
 - Covers FY19-20 through FY21-22
 - Draft report due to SLOCOG May 2023

Finance & Administration

- Operating results for FY21-22
 - RTA fixed-route ridership increased 24% over last year
 - Pre-pandemic was over twice as many riders so we still have ground to make up
 - Runabout ridership increased 3%
- Past five years of ridership and productivity trends presented in report

Finance & Administration

- Operating costs for the fiscal year:
 - Below budget at 94.8 % of budget for non-capital expenses
 - Labor is largest line-item at 91.8%
 - Due to lower service levels
 - Fuel price spiking – over by 36.3%
 - \$400,000+ over budget

Finance & Administration

- Farebox Recovery Ratio
 - Fixed-Route 8.8% – was 3% in FY20-21
 - Runabout 2.3% – was 2.4% in FY20-21
- Subsidy per passenger – mixed results
 - Fixed-Route \$16.69– was \$21.41 in FY20-21
 - Runabout \$145.00 – was \$139.82 in FY20-21
- SoCo Transit unaudited FY21-22 financial and operating results presented on page B-1-14

Staff Recommendation

Accept the Executive Director's Report as an information item





**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
November 2, 2022**

AGENDA ITEM: B-2

**TOPIC: Bus Maintenance
Facility Update**

Recommendation: Receive and File

PRESENTED BY: Geoff Straw

BMF Construction Update

- One item remains – BEB charging infrastructure
 - Tech upgrades for equipment +\$216,654
 - Conduits/wiring/cables +\$121,036
 - System should be commissioned by year's end
- Two CRBs executed (credit \$21,745.36)
- No other remaining punch list items

Staff Recommendation

Accept as Information



San Luis Obispo Regional Transit Authority

November 2, 2022

AGENDA ITEM: C-1

TOPIC: Fiscal Year 2022-23 Operating and Capital Budget Amendment #1

RECOMMENDATION: Adopt Budget Amendment #1 as presented

PRESENTED BY: Tania Arnold, Deputy Director/CFO

Budget Amendment #1

FY22-23 Changes to operating revenue:

- Increase in offset reserve carryover to FY23-24
- Increase State Transit Assistance (STA)

FY22-23 Changes to capital revenue:

- Increase equipment replacement
- Changes in Non TDA Sources
 - Carryover Prop 1B
 - Carryover FTA (Section 5307)



Budget Amendment #1

FY22-23 Changes to capital expenditure:

- Capital expenditure
 - Carryover balance of computer system maintenance/upgrades
 - Carryover balance of maintenance equipment
 - Carryover balance of bus stop improvements
 - Carryover balance of large capital repairs
 - Carryover balance of fixed-route vehicles
 - Carryover balance for Runabout vehicle replacements



Executive Committee Recommendation

Recommend staff provide Budget Amendment #1 to the Board for approval at the November 2, 2022 Board meeting.

RTAC Recommendation

Although there was not a quorum Regional Transit Advisory Committee, those representatives present recommended that the RTA Board adopt the budget amendment as presented



Staff Recommendation for Board

Adopt Budget Amendment #1 as presented.



