



AGENDA
REGIONAL TRANSIT ADVISORY COMMITTEE

Thursday July 22, 2021
2:00 p.m. – 3:30 p.m.
***** VIA ZOOM WEBINAR *****

Individuals wishing accessibility accommodations at this meeting under the Americans with Disabilities Act (ADA) may request such accommodations to aid hearing, visual, or mobility impairment (including Limited English Proficiency) by contacting the RTA offices at 781-4833. Please note that 48 hours advance notice will be necessary to honor your request.

Important Notice Regarding COVID-19

Due to the Coronavirus (COVID-19) and in accordance with the Governor’s Executive Order N-29-20, the Regional Transit Advisory Committee (RTAC) meeting will be a virtual meeting held via Zoom webinar.

Members of the public are encouraged to participate & provide comments in the following ways:

To watch and participate in live public comment: To provide public comment during the meeting, use the Zoom webinar link below. Please use the following link to register in advance of the webinar. After registering, you will receive a confirmation email with details about joining the webinar:

https://us02web.zoom.us/webinar/register/WN_pJlvK4VFRSibZtJJdlLnXQ

HOW TO COMMENT:

1. **Public Comments** – The Regional Transit Advisory Committee will still be accepting general public comments for items not on the agenda, as well as public comments on specific items in the agenda. Public members can submit comments by:
 - **Phone – Verbal Public Comments – Call:** (805) 781-4833 – State and spell your name, state the agenda item number you are calling about and leave your comment/s. **Verbal comments must be received no later than 11:00 a.m. on July 22, 2021** (the day of the meeting) and will be limited to **three (3) minutes**.

- **Email – Written Public Comments** – info@slorta.org with the subject line “public comment.” Include the agenda item number you are referencing or type “general comment,” if it is about an item not on the agenda. Emailed written comments must be submitted no later than **5:00 p.m. on Wednesday, July 21, 2021.**
- **Mail – Written Public Comments** – Public Comments by mail must be received no later than **5:00 p.m. on Wednesday, July 21, 2021.**

Mail to:
Clerk of the Board, RTA
179 Cross Street
San Luis Obispo, CA 93401

*****Note:** Every effort will be made to include your comments into the record, but due to time limitations, some comments may not be included

1. **CALL MEETING TO ORDER, ROLL CALL**
2. **PUBLIC COMMENTS:** This portion of the agenda is set aside for any members of the public to directly address the Regional Transit Advisory Committee on any items not on the agenda and within the jurisdiction of the Committee. Comments are limited to three minutes per speaker. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.
3. **A. INFORMATION AGENDA ITEMS:**
 - A-1 Executive Director’s Report (Verbal)
 - A-2 Member Comments / Reports from Jurisdictions (Verbal)
- B. ACTION AGENDA ITEMS: None**
- C. CONSENT AGENDA ITEMS:**

The following item is considered routine and non-controversial by staff and will be approved by one motion if no member of the RTAC or public wishes the item be removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by RTAC members, without the removal of the item from the Consent Agenda. Staff recommendations for each item are noted following the item.

C-1 RTAC Minutes of January 21, 2021 (Approve)

- D. DISCUSSION ITEM:**
Introduction of the Region’s Coordinated Plan
- E. ADJOURNMENT**

Next Meeting: October 21, 2021, Future Meeting Date: January 20, 2022

SAN LUIS OBISPO REGIONAL TRANSIT AUTHORITY
REGIONAL TRANSIT ADVISORY COMMITTEE

January 21, 2021

DRAFT MINUTES

C-1

Members Present:

Gamaliel Anguiano (<i>Vice Chair</i>)	SLO Transit
Janeen Burlingame	Morro Bay Transit
Marlene Cramer	Cal Poly
Mark Dariz	Runabout/DAR Representative
Eric Greening (<i>Chair</i>)	Fixed Route Representative
Todd Katz	Fixed Route Alternate Rep.
Omar McPherson	South County Transit (SCT)
Dawn Patterson	Atascadero Transit
Wendy Hall	County of San Luis Obispo

Members Absent:

Ryan Cornell	City of Paso Robles
Mark Sanchez	Cuesta College

Staff Present:

Geoff Straw	RTA
Tania Arnold	RTA

Guests:

Mark Schaffer	Ride-On
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1. **CALL MEETING TO ORDER, ROLL CALL** Chairperson Eric Greening called the meeting to order at 2:00 PM and roll call was taken. There was a quorum present.
2. **PUBLIC COMMENTS:** This portion of the agenda is set aside for any members of the public to directly address the Regional Transit Advisory Committee on any items not on the agenda and within the jurisdiction of the Committee. Comments are limited to three minutes per speaker. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

There was no public comment.

3. **ELECTION OF OFFICERS: Elect RTAC Chair & Vice Chair 2021**
Mr. Omar McPherson nominated Mr. Greening for Chairperson and **Ms. Dawn Patterson** seconded the nomination. The motion passed unanimously via voice vote.

Ms. Patterson nominated Mr. Gamaliel Anguiano for Vice Chairperson and **Mr. McPherson** seconded the nomination. The motion passed unanimously via voice vote.
4. **Annual ADA Appeal Committee Assignment**
Mr. Mark Dariz reported that there has not been any committee meetings.

Chairperson Greening moved to keep the existing appeals committee of Mr. Dariz, Mr. Anguiano, and Ms. Janeen Burlingame and **Mr. McPherson** seconded the motion. The motion passed unanimously via voice vote.

A. INFORMATION AGENDA ITEMS:

A-1 Executive Director's Report (Receive)

Mr. Geoff Straw advised that consolidation between SoCo Transit and the RTA has been completed as of January 1, 2021. Staff is working on moving a coordinated Short Range Transit Plan (SRTP) that covers all transit providers in the County (Atascadero DAR, SLO Transit, SoCo Transit, RTA, Paso Express and SLOCAT). A construction update was provided and the project is moving forward as expected. A vaccination update was provided, noting that the RTA will be supporting the County to get those who have no other options to their vaccination appointment.

Mr. Mark Schaffer asked if they send calls to the RTA before they schedule any trips for vaccine appointment since they would normally get paid for providing this type of trip. **Mr. McPherson** noted we have gotten a lot of calls requesting transportation for vaccine appointment and we will schedule them and will let Ride-On know when we are no longer able to accommodate

Mr. Todd Katz asked about ridership. **Mr. Straw** stated that ridership is down about 60% and revenue is down approximately 80% due to the interim fare structure.

A-2 Member Comments / Reports from Jurisdictions (Verbal)

Mr. Anguiano had nothing to report.

Ms. Janeen Burlingame noted driver barriers were delivered yesterday and hand sanitizer dispensers have been installed on all vehicles.

Ms. Marlene Cramer stated that Cal Poly has been predominately virtual, with only 10-13% in person classes. Testing is available at the Performing Arts Center and now at a second site, Poly Canyon Village. The alternative care site located at Cal Poly was also discussed.

Ms. Wendy Hall noted that all those being cared for at the alternative care site would be arriving via ambulance.

Mr. Dariz had nothing to report.

Mr. Schaffer noted drivers are getting vaccinated and they are back up to providing 200 rides a day.

Mr. Greening noted some agencies are reducing social distancing to three feet instead of six feet and maybe an alternative to increase comfort level with the reduced social distancing space would be to offer three feet behind the rear door and six feet in front of the rear door.

Mr. Straw responded and noted that staff is looking for guidance from other agencies and discussed the safety measures currently being followed.

Ms. Patterson stated they saw a peak demand in November 2020 and is has fallen again. No real progress has been made on the radio system.

A-3 Review FY20-21 Budget Assumptions & Discuss FY21-22 Budget Calendar (Receive)

Ms. Tania Arnold reviewed the draft budget calendar that was included in the agenda and noted that at least one more budget amendment will be taken to the Board this fiscal year to address 5311 CARES Phase 2 allocations. The budget assumptions from the current fiscal year where then reviewed and the financial picture is very different now than it was looking at that point in time and

opened the item up to the committee if there is anything they felt the agency should be including in the budget assumptions for FY21-22.

Mr. Anguiano asked if the agency was realizing any operational cost savings running reduced service. **Ms. Arnold** noted there are some savings that were already baked into the budget for the current year because there was a service reduction included. The additional savings for coming in under budget, is being projected, will be used to offset LTF needed in FY21-22. **Mr. Straw** also noted that the agency had to hire another Utility Worker to sanitize the buses. And service has been adjusted to accommodate social distancing on the paratransit service.

Mr. Greening asked about options for social distancing and how that will impact service. **Mr. Straw** noted we continue to work with our peers and we don't have a clear picture of what that will look like. **Mr. Greening** also asked if it was safe to assume there will be budget amendments as the year unfolds. **Ms. Arnold** noted there will continue to be budget amendments to address these issues.

Ms. Patterson asked if anyone heard anymore about the farebox ratio reprieve and if it will be extended. **Mr. Straw** noted CTA and CalACT are working with the legislator to try and extend that. **Mr. McPherson** noted they do expect it to take more than a year for transit to recover.

Mr. Katz asked about the large insurance claim cited in the staff report. **Ms. Arnold** noted we had a large bus collision in February 2019 that is still open. **Mr. Katz** also asked about loss development trends. **Mr. Straw** discussed the experience modification factor and how that impacts our rates.

The committee accepted it as information.

C. CONSENT AGENDA ITEMS:

C-1 RTAC Minutes of November 4, 2020 (Approve)

Mr. Katz had one correction, deleting "Setting up a tired system rather than just core services" on page C-1-3.

Mr. Anguiano made a motion to approve with the requested deletion, and **Ms. Patterson** seconded the motion. A voice vote was taken and the motion was approved unanimously, with **Chairperson Greening** abstaining.

D. ADJOURNMENT AND COMMITTEE COMMENTS:

Chairperson Greening adjourned the meeting at 3:10 p.m.

Next Meeting: April 22, 2021

Future Meeting Date: July 22, 2021; October 21, 2021

Respectfully Submitted,

Acknowledged by,

Tania Arnold
Administrative Assistant

Eric Greening
RTAC Chairperson 2021

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