



**AGENDA**  
**REGIONAL TRANSIT ADVISORY COMMITTEE**

**Thursday October 21, 2021**  
**2:00 p.m. – 3:30 p.m.**  
**\*\*\* VIA ZOOM WEBINAR \*\*\***

Individuals wishing accessibility accommodations at this meeting under the Americans with Disabilities Act (ADA) may request such accommodations to aid hearing, visual, or mobility impairment (including Limited English Proficiency) by contacting the RTA offices at 781-4833. Please note that 48 hours advance notice will be necessary to honor your request.

**Important Notice Regarding COVID-19**

Due to the continuing increase of Coronavirus (COVID-19) cases and in accordance with AB 361, which amends Government Code §54953 to allow local legislative bodies to hold virtual meetings after September 30, 2021, if certain criteria is met, the Regional Transit Advisory Committee (RTAC) meeting will be a virtual meeting held via Zoom webinar.

**HOW TO WATCH:**

**To watch and participate in live public comment:** To provide public comment during the meeting, use the Zoom webinar link below. Please use the following link to register in advance of the webinar. After registering, you will receive a confirmation email with details about joining the webinar:

[https://us02web.zoom.us/webinar/register/WN\\_C55Qe40mRSi1OMQ46kt3bw](https://us02web.zoom.us/webinar/register/WN_C55Qe40mRSi1OMQ46kt3bw)

**HOW TO COMMENT:**

The Regional Transit Advisory Committee is accepting general public comments for items on the Regional Transit Advisory Committee agenda as well as items of interest not on the agenda within the jurisdiction of the Regional Transit Advisory Committee.

Members of the public can submit comments by:

**Zoom webinar – Verbal, Live Public Comments**

- See details on page 1 of this agenda under ‘How to Watch.’
- Phone – Verbal Public Comments – Call: (805) 781-4833 – State and spell your name, state the agenda item number you are calling about and leave your comment/s. Verbal comments must

be received no later than 11:00 a.m. on October 21, 2021 (the day of the meeting) and will be limited to three (3) minutes.

**Email – Written Public Comments – [info@slorta.org](mailto:info@slorta.org) with the subject line “public comment.” Include the agenda item number you are referencing or type “general comment,” if it is about an item not on the agenda. Emailed written comments must be submitted no later than **5:00 p.m. on Wednesday, October 20, 2021.****

**Mail – Written Public Comments – Public Comments by mail must be received no later than **5:00 p.m. on Wednesday, October 20, 2021.****

**Mail to:  
Clerk of the Board, RTA  
179 Cross Street  
San Luis Obispo, CA 93401**

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**1. CALL MEETING TO ORDER, ROLL CALL**

**2. PUBLIC COMMENTS:** This portion of the agenda is set aside for any members of the public to directly address the Regional Transit Advisory Committee on any items not on the agenda and within the jurisdiction of the Committee. Comments are limited to three minutes per speaker. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

**3. A. INFORMATION AGENDA ITEMS:**

- A-1 Executive Director’s Report (Verbal)
- A-2 Member Comments / Reports from Jurisdictions (Verbal)
- A-3 Public Transportation Section of the Regional Transportation Plan Discussion (Verbal)

**B. ACTION AGENDA ITEMS:**

- B-1 Budget Amendment (Accept)

**C. CONSENT AGENDA ITEMS:**

The following item is considered routine and non-controversial by staff and will be approved by one motion if no member of the RTAC or public wishes the item be removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by RTAC members, without the removal of the item from the Consent Agenda. Staff recommendations for each item are noted following the item.

- C-1 RTAC Minutes of July 22, 2021 (Approve)

**E. ADJOURNMENT**

**Next Meeting: January 20, 2022**

**Future Meeting Dates: April 21, July 21, and October 20, 2022**

**SAN LUIS OBISPO REGIONAL TRANSIT AUTHORITY  
REGIONAL TRANSIT ADVISORY COMMITTEE  
OCTOBER 21, 2021  
STAFF REPORT**

**AGENDA ITEM:** B-1

**TOPIC:** Fiscal Year 2021-22 Operating and Capital Budget Amendment #1

**ACTION:** Approve

**PRESENTED BY:** Tania Arnold, Deputy Director/CFO

**STAFF RECOMMENDATION:** Bring the Fiscal Year 2021-22 Budget Amendment #1 as Presented to the Board for Approval with Option to Increase the Offset Reserve Carryover in Lieu of LTF Reduction

**SUMMARY:**

As mentioned at the May 5<sup>th</sup> RTA Board meetings, the American Recovery Plan Act (ARPA) signed into law on March 11, 2021 provided \$1.9 trillion nationwide to speed up the United States' recovery from the economic and health effects of the COVID-19 pandemic and the ongoing recession. ARPA included \$30.5 billion in federal funding to support the nation's public transportation systems. Below are details of ARPA funding apportioned by the Federal Transit Administration as Section 5307 funds to the region, by Urbanized Area (UZA):

1. Arroyo Grande – Grover Beach UZA:	\$174,160
2. San Luis Obispo UZA:	\$1,136,827
3. El Paso de Robles – Atascadero UZA:	<u>\$818,790</u>
<b>Total:</b>	<b>\$2,129,777</b>

Additionally, the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) signed into law on December 27, 2020 included \$900 billion in supplemental appropriations for COVID-19 relief, \$14 billion of which were allocated to support the transit industry during the COVID-19 public health emergency. Although three UZAs did not receive funding under CRRSAA, rural areas in the state of California did received funding. The RTA applied for CRRSAA Section 5311 non-urbanized apportionment through Caltrans. Since those funds can only be used for rural transit services. The RTA will work with SLOCOG on the allocation of these funds for the rural services the RTA provides, as well as exchanging funds in support of Morro Bay Transit and San Luis Obispo County transit services.

The funding from ARPA and CRRSAA can be used for all net operating expenses (after deducting fares) incurred since January 20, 2020; no local match is required. Staff using

these funds to replace some of the Local Transportation Funds that could instead be used by the RTA jurisdictions for local streets/roads purposes.

There are a number of changes in the current fiscal year, which staff has noted in **yellow** in the detailed pages. In total, it is projected that the jurisdictions will have a reduction of the LTF required for FY21-22 of **\$550,440**, as a result of this budget amendment.

#### **Changes in Operating Revenue:**

- Offset reserve to carryover to FY22-23 increased by \$2,613,050 which allows for a reduced LTF request in FY22-23 and address revenue reductions.
- Changes in Non TDA Sources:
  - Increase in fares of \$638,280 to \$800,000 based on the return to the traditional fare structure in July 2021.
  - Increase in State Transit Assistance (STA) of \$105,600 to \$829,280 based on the revised STA estimate provided to the SLOCOG Board at the October 6<sup>th</sup> Board meeting.
  - Increase in the regular FTA (Section 5307) apportionments for all three UZA's based on a portion of the unused 5307 allocation from FY2020-21 of \$350,000 each for a total of \$1,050,000.
  - Eliminate the regular FTA (Section 5307) from the Santa Maria UZA based on negotiations with the City of Santa Maria which were originally budget to be \$424,800.
  - Increase FTA (Section 5307) ARPA funding based on awarded amounts for a total of \$763,250.
- Changes in TDA Required:
  - Increase the Rural Transit Fund/5311 Exchange amount by \$500,000 (from \$586,250 to \$1,086,250) to pass money through the exchange for the City of Morro Bay and the County.
  - Decrease in the TDA required of \$550,440 (from \$3,269,980 to \$2,719,540) based on funding availability.

#### **Changes in Capital Revenue:**

- Decrease in starting reserves by the increase in offset reserve carryover from FY21/22.
- Changes in Non TDA Sources
  - Carryover in Prop 1B for bus stop improvement funds of \$199,720.
  - Carryover in APCD AB 617 grant funds for the bus maintenance facility electrical charging infrastructure of \$721,980.
  - Carryover FTA (Section 5307) funds for Runabout vehicle replacements of \$85,330 for all three UZA's.
  - Carryover of the FTA (Section 5339) for the bus maintenance facility of \$1,169,740.
  - Carryover the financing balance available from TIFIA for the bus maintenance facility of \$1,377,940.

**Changes in Operating Expenditure:**

Increase for the PERS Buyout annual amount due of \$178,310.

**Changes in Capital Expenditures:**

- Carryover radio project of \$6,600.
- Carryover balance of bus stop improvements still being worked on of \$284,680 (from \$92,750 to \$377,430).
- Carryover balance for Runabout vehicle replacements stretched out due to reduced ridership as a result of the pandemic of \$302,000.
- Carryover balance for the bus maintenance facility of \$2,866,970 (from \$7,347,000 to \$10,213,970).

These amendments do **not** require any additional LTF funds for FY21-22.

**Executive Committee Recommendation:**

Recommend staff provide Budget Amendment #1 to the Board for approval at the November 3, 2021 Board meeting, with the option of increasing the offset reserve carryover to future fiscal years in lieu of the current year LTF reduction of \$550,440.

**Staff Recommendation for RTAC:**

Recommend staff provide Budget Amendment #1 to the Board for approval at the November 3, 2021 Board meeting, with the option of increasing the offset reserve carryover to future fiscal years in lieu of the current year LTF reduction of \$550,440.

**Staff Recommendation for the Board:**

Adopt Budget Amendment #1 as presented.

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**SAN LUIS OBISPO REGIONAL TRANSIT AUTHORITY  
OPERATING REVENUE BUDGET AMENDMENT #1 FOR 2021/2022**

	2020/2021 Combined Actual	2021/2022 Amendment #1 Operating Budget	2021/2022 Adopted Operating Budget
<b>FUNDING SOURCES:</b>			
GENERAL RESERVES	1,817,517	4,767,420	4,767,420
1. ESTIMATED FUND BALANCE	1,817,517	4,767,420	4,767,420
2. LESS REQUIRED RESERVES FOR FISCAL YEAR			
CASH FLOW REQUIREMENTS PER TDA	2,072,810	1,874,230	2,033,800
PERS BUYOUT	-	-	-
DEBT SERVICE RESERVE FOR BUS MAINTENANCE FACILITY	-	-	-
OFFSET RESERVE TO CARRYOVER TO FUTURE FISCAL YEARS	-	2,613,050	-
TOTAL	2,072,810	4,487,280	2,033,800
3. FUND BALANCE AVAILABLE	(255,293)	280,140	2,733,620
<b>NON TDA SOURCES</b>			
FARES	361,944	800,000	161,720
SCT MANAGEMENT CONTRACT	122,650	114,160	114,160
COUNTY MANAGEMENT CONTRACT	88,680	98,390	98,390
NORTH COUNTY MANAGEMENT CONTRACT	43,030	47,740	47,740
INTEREST	27,056	27,570	27,570
STATE TRANSIT ASSISTANCE (STA) INCLUDING SB1	1,158,905	829,280	723,680
RURAL TRANSIT FUND (Administration)	30,000	30,000	30,000
RURAL TRANSIT FUND (Operating Funds)	738,263	313,600	313,600
FEDERAL TRANSIT ADM (FTA) (Section 5307) - San Luis Obispo	-	971,300	621,300
FTA (Section 5307) - San Luis Obispo CARES/ARPA	2,148,840	238,730	-
FEDERAL TRANSIT ADM (FTA) (Section 5311) - Operating	564,632	586,250	586,250
FTA (Section 5311) - Operating CARES/CRRSAA	1,134,604	1,549,900	-
FEDERAL TRANSIT ADM (FTA) (Section 5307-N. County) - Operating	-	1,359,000	1,009,000
FTA (Section 5307-N. County) - Operating CARES/ARPA	2,329,995	433,960	-
FEDERAL TRANSIT ADM (FTA) (Section 5307-SM) - Operating	-	-	424,800
FTA (Section 5307-SM) - Operating CARES	867,630	-	-
FEDERAL TRANSIT ADM (FTA) (Section 5307) - S. County Operating	-	963,000	613,000
FTA (Section 5307) - S. County Operating CARES/ARPA	2,571,375	90,560	-
CUESTA CONTRIBUTION FOR ROUTE 12 AND 14	82,810	82,310	82,310
CUESTA CONTRIBUTION NORTH COUNTY	40,580	-	-
SPECIAL EVENTS REVENUE/OTHER	178,753	-	-
4. SUB TOTAL	12,489,747	8,535,750	4,853,520
5. TOTAL FUND BALANCE & NON TDA FUNDING	12,234,454	8,815,890	7,587,140
<b>TDA REQUIRED</b>			
CITY OF ARROYO GRANDE	202,671	143,641	172,714
CITY OF ATASCADERO	344,720	244,101	293,507
CITY OF GROVER BEACH	153,432	107,314	129,035
CITY OF MORRO BAY	118,353	82,739	99,486
CITY OF PASO ROBLES	354,233	253,554	304,874
CITY OF PISMO BEACH	93,411	66,099	79,478
CITY OF SAN LUIS OBISPO	690,993	489,517	588,596
COUNTY OF SAN LUIS OBISPO	2,357,917	1,332,575	1,602,290
TDA REQUIREMENTS BEFORE 5311 EXCHANGE	4,315,730	2,719,540	3,269,980
LESS: RURAL TRANSIT FUND/5311 EXCHANGE	(1,156,420)	(1,086,250)	(586,250)
6. NET TDA REQUIREMENTS	3,159,310	1,633,290	2,683,730
7. TOTAL FUNDING SOURCES	15,393,764	10,449,180	10,270,870
<b>FUNDING USES:</b>			
ADMINISTRATION	2,000,234	1,776,290	1,776,290
PERS BUYOUT	4,028,759	178,310	-
MANAGEMENT CONTRACTS	262,680	-	-
SERVICE DELIVERY	8,955,311	8,379,240	8,379,240
CONTINGENCY	146,780	115,340	115,340
9. TOTAL FUNDING USES	15,393,764	10,449,180	10,270,870

**SAN LUIS OBISPO REGIONAL TRANSIT AUTHORITY  
CAPITAL AND PLANNING REVENUE BUDGET AMENDMENT #1 FOR 2021/2022**

		2020/2021 Combined Actual Capital Budget	2021/2022 Amendment #1 RTA Capital Budget	2021/2022 Adopted RTA Capital Budget
FUNDING SOURCES:				
	BEGINNING CAPITAL PROJECTS RESERVE	1,776,525	402,400	667,520
1.	ESTIMATED FUND BALANCE	1,776,525	402,400	667,520
2.	LESS REQUIRED RESERVES FOR FISCAL YEAR			
	CAPITAL PROJECTS RESERVE	1,560,870	418,640	418,640
	TOTAL	1,560,870	418,640	418,640
3.	FUND BALANCE AVAILABLE	215,655	(16,240)	248,880
<b><u>NON TDA SOURCES</u></b>				
	STATE TRANSIT ASSISTANCE (STA) WITH SB1 AUGMENTATION	874	21,990	21,990
	LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)	-	-	-
	PROPOSITION 1B FUNDING - SAFETY & SECURITY	-	-	-
	STA SB1 STATE OF GOOD REPAIR	-	-	-
	PROPOSITION 1B FUNDING - BUS REPLACEMENT & BUS MAINTENANCE FACILITY	1,894,135	199,720	-
	APCD AB 617 FOR GARAGE PROJECT, CAP AND HVP FOR ELECTRIC BUSES	-	721,980	-
	RURAL TRANSIT FUND (Capital)	226,804	-	-
	FEDERAL TRANSIT ADM (FTA) (Section 5307) - San Luis Obispo	133,548	85,330	-
	FEDERAL TRANSIT ADM (FTA) (Section 5309) - State of Good Repair	-	-	-
	FEDERAL TRANSIT ADM (FTA) (Section 5339) - Bus and Bus Facilities	5,127,641	1,169,740	-
	FEDERAL TRANSIT ADM (FTA) (Section 5307-North County)	264,094	153,330	68,000
	FEDERAL TRANSIT ADM (FTA) (Section 5307-Santa Maria) - CARES	257,722	-	-
	FEDERAL TRANSIT ADM (FTA) (Section 5307-South County)	133,548	605,330	520,000
4.		8,038,365	2,957,420	609,990
5.	TOTAL FUND BALANCE & NON TDA FUNDING	8,254,021	2,941,180	858,870
6.	FINANCING FOR BUS MAINTENANCE FACILITY	5,375,063	8,724,940	7,347,000
7.	<b>TOTAL FUNDING SOURCES</b>	13,629,084	11,666,120	8,205,870
8.	FUNDING USES:			
	CAPITAL	13,629,084	11,557,880	8,097,630
	LOAN PAYDOWN		108,240	108,240
9.	<b>TOTAL FUNDING USES</b>	13,629,084	11,666,120	8,205,870



		<b>Actual Combined FY 2020-21</b>	<b>Amendment #1 Operating Budget FY 2021-22</b>	<b>Adopted Operating Budget FY 2021-22</b>
<b>Administration and Service Delivery Totals</b>				
	Hours	59,369	<b>84,010</b>	<b>84,010</b>
	Miles	1,298,785	<b>1,792,340</b>	<b>1,792,340</b>
<b>Administration:</b>				
Labor	operations cost	1,009,239	<b>1,079,020</b>	<b>1,079,020</b>
Labor - Administration Workers Comp	operations cost	39,077	<b>44,970</b>	<b>44,970</b>
Office Space Rental	operations cost	496,463	<b>407,450</b>	<b>407,450</b>
Property Insurance	operations cost	30,154	<b>38,870</b>	<b>38,870</b>
Professional Technical Services	operations cost	256,453	<b>167,100</b>	<b>167,100</b>
Professional Development	operations cost	31,866	<b>66,470</b>	<b>66,470</b>
Operating Expense	operations cost	308,451	<b>366,380</b>	<b>366,380</b>
Marketing and Reproduction	hourly	91,211	<b>181,800</b>	<b>181,800</b>
North County Management Contract	operations cost	(44,440)	<b>(47,740)</b>	<b>(47,740)</b>
County Management Contract	operations cost	(91,580)	<b>(98,390)</b>	<b>(98,390)</b>
SCT Management Contract	operations cost	(126,660)	<b>(114,160)</b>	<b>(114,160)</b>
<b>Total Administration</b>		2,000,234	<b>2,091,770</b>	<b>2,091,770</b>
<b>Service Delivery:</b>				
Labor - Operations	hourly	4,904,973	<b>6,622,980</b>	<b>6,622,980</b>
Labor - Operations Workers Comp	hourly	311,499	<b>339,940</b>	<b>339,940</b>
Labor - Maintenance	hourly	1,372,675	<b>1,581,620</b>	<b>1,581,620</b>
Labor - Maintenance Workers Comp	hourly	80,889	<b>93,090</b>	<b>93,090</b>
Fuel	miles	922,419	<b>1,113,670</b>	<b>1,113,670</b>
Insurance (Liability, Physical Damage, Employment Practices)	miles	688,980	<b>909,680</b>	<b>909,680</b>
Special Transportation (for SLOCAT)	n/a	15,253	<b>44,480</b>	<b>44,480</b>
Avila Trolley	n/a	-	<b>76,490</b>	<b>76,490</b>
Maintenance (parts, supplies, materials)	miles	581,675	<b>695,930</b>	<b>695,930</b>
Maintenance Contract Costs	miles	76,948	<b>136,900</b>	<b>136,900</b>
<b>Total Operations</b>		8,955,311	<b>11,614,780</b>	<b>11,614,780</b>
<b>Contingency</b>	hourly	146,780	<b>164,480</b>	<b>164,480</b>
<b>PERS Buyout</b>	operations cost	4,028,759	<b>178,310</b>	-
<b>Management Contracts</b>		262,680	<b>260,290</b>	<b>260,290</b>
<b>TOTAL FUNDING USES</b>		15,393,764	<b>14,309,630</b>	<b>14,131,320</b>

			Actual Capital Expenditures FY 2020-21	Amendment #1 Capital Budget FY 2021-22	Adopted Capital Budget FY 2021-22
<b>Capital and Planning Expenditures</b>					
<b>Capital/Studies:</b>					
Computer System Maintenance/Upgrades	hourly		37,786	40,370	40,370
Miscellaneous Capital	hourly				
Maintenance Equipment			38,398	42,500	42,500
Specialized Maintenance Tools	hourly		-	-	-
Desks and Office Equipment	hourly		-	-	-
Radios	hourly		-	6,600	-
Vehicle ITS/Camera System	hourly		-	-	-
Bus Stop Improvements	hourly		28,682	377,430	92,750
COVID 19 Related Capital Items	hourly		256,031	-	-
Large Capital Repairs	hourly		-	575,000	575,000
<b>Vehicles</b>	hourly				
Support Vehicles			34,538	-	-
Fixed Route Vehicles	hourly		-	1,986,680	1,986,680
Trolley replacement vehicles	hourly		-	-	-
Cutaway and Dial A Ride Vehicles	hourly		123,878	-	-
Runabout Vehicles	hourly		469,732	302,000	-
<b>Total Capital Outlay</b>			989,045	3,330,580	2,737,300
<b>Loan Repayments</b>			7,519	108,240	108,240
<b>Short Range Transit Plan</b>			-	-	-
<b>Elks Lane Project</b>			12,431,119	10,213,970	7,347,000
<b>TOTAL FUNDING USES</b>			13,629,084	13,652,790	10,192,540

SAN LUIS OBISPO REGIONAL TRANSIT AUTHORITY  
REGIONAL TRANSIT ADVISORY COMMITTEE

July 22, 2021

**DRAFT** MINUTES

C-1

**Members Present:**

Janeen Burlingame	Morro Bay Transit
Ryan Cornell	City of Paso Robles
Eric Greening ( <i>Chair</i> )	Fixed Route Representative
Todd Katz	Fixed Route Alternate Rep.
Omar McPherson	South County Transit (SCT)
Austin O'Dell	SLO Transit
Dawn Patterson	Atascadero Transit
Wendy Hall	County of San Luis Obispo

**Members Absent:**

Marlene Cramer	Cal Poly
Mark Dariz	Runabout/DAR Representative
Dan Troy	Cuesta College

**Staff Present:**

Geoff Straw	RTA
Tania Arnold	RTA

**Guests:**

Mark Schaffer	Ride-On
Sarah Woolsey	SLOCOG
Megan McPhilimy	LSC Transportation Consultants

1. **CALL MEETING TO ORDER, ROLL CALL** Chairperson Eric Greening called the meeting to order at 2:08 PM and roll call was taken. There was a quorum present.
2. **PUBLIC COMMENTS:** This portion of the agenda is set aside for any members of the public to directly address the Regional Transit Advisory Committee on any items not on the agenda and within the jurisdiction of the Committee. Comments are limited to three minutes per speaker. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

There was no public comment.

A. INFORMATION AGENDA ITEMS:

A-1 Executive Director's Report (Verbal)

**Mr. Geoff Straw** noted the RTA Board meeting in July was canceled due to the lack of action items. The RTA is experiencing a severe driver shortage which is impacting the services provided. For example, the RTA has not re-implemented the remaining express trips, the Arroyo Grande High and Morro Bay High trippers, and the Route 14. The fare structure has returned to the existing fare structure as of July 1, 2021.

**Mr. Greening** asked if passenger constraints have been lifted and if there is a plan to implement the youth ride free program. **Mr. Straw** confirmed that passenger constraints have been lifted but we have not implemented youth ride free because the burned those additional riders would have on the system.

**Mr. Greening** inquired as to the status of contract negotiations. **Mr. Straw** noted that negotiation have occurred and they will be discussed with the Board at the Board meeting in September.

**Mr. Todd Katz** expressed concern about the driver shortage and what might be causing that. **Mr. Straw** expressed that there is no way to confirm all the factors but that it is believed that the extended unemployment is having an impact.

A-2 Member Comments / Reports from Jurisdictions (Verbal)

**Mr. Austin O'Dell** stated that SLO Transit is aiming to restart core services but is also facing a driver shortfall which is impacting the trolley service and Route 6x, with the aim to restart in the fall.

**Ms. Wendy Hall** noted that the County has a new transportation planner who will be attending the RTAC meeting moving forward.

**Ms. Dawn Patterson** expressed a similar concern with driver shortage but that they are now back to having three drivers which is allowing them to no have to turn away trips. The City has executed a one year extension with their contractor MV transportation. Appreciation for the new van provided to the City by the RTA was expressed. It was also noted that the City is out to bid for a resurfacing project and they will advise the RTA of the construction schedule.

**Mr. Mark Schaffer** stated that they are also working on getting driver. The long training program may impact the hiring process. Five new vehicles will be soon. **Mr. Greening** inquired about the demographics of the average driver. **Mr. Schaffer** noted they are typically in their late 40's to early 50's.

**Ms. Janeen Burlingame** also noted the impacts of a driver shortage. The City is also now out to bid on the improvements to the City park with the hope to start construction in March 2022 and be completed in May 2022 before the Art in the Park season.

**Mr. Greening** asked about the demographics of the SLO Transit drivers. **Mr. O'Dell** noted they are the same as the other transit providers such as Ride-On.

**Mr. Omar McPherson** noted a new bid will start on August 15<sup>th</sup> and a new holiday bid is also being developed. When that schedule is available it will be shared with the public.

**Mr. Ryan Cornell** noted this is his first meeting and he is listening to the information. **Mr. Greening** inquired as to fair shuttle services. **Mr. McPherson** discussed the services being provided, no additional service is being provided by the RTA but there are shuttle services to get to the fair provided by others.

**Mr. Greening** noted he has seen an increase in ridership.

C. CONSENT AGENDA ITEMS:

C-1 RTAC Minutes of January 21, 2021 (Approve)

**Ms. Burlingame** made a motion to approve, and **Mr. Greening** seconded the motion. A roll call vote was taken and the motion was approved unanimously, with **Mr. Cornell, Mr. O'Dell and Ms. Hall** abstaining.

D. DISCUSSION ITEM:

Introduction of the Region's Coordinated Plan

**Ms. Sarah Woolsey** provided a brief overview and introduced **Ms. Megan McPhilimy**. **Ms. McPhilimy** explained the reason for the update to the Coordinated Human Services Plan and provided a current status update.

**Mr. Straw** asked when the plan will go to the SLOCOG Board. **Ms. McPhilimy** noted that the March 2022 meeting will include a draft and the final adoption will be at the end of 2022.

**Mr. Greening** noted there are various plans (Regional Transportation Plan, Short Range Transit Plan and Coordinated Human Services Plan) and how is it determined which plan takes the lead. **Ms. Woolsey** noted that the plans apply to different aspects and the Coordinated Human Services Plan is related to the role 5310 funding has on the region.

E. ADJOURNMENT:

**Mr. Straw** provided the date for the bus maintenance facility ribbon cutting of January 20, 2022 and RTAC members will be invited.

**Chairperson Greening** adjourned the meeting at 2:58 p.m.

**Next Meeting: October 21, 2021**

**Future Meeting Date: January 20, 2022**

Respectfully Submitted,

Acknowledged by,

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Tania Arnold

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Eric Greening  
RTAC Chairperson 2021

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