



REGIONAL TRANSIT AUTHORITY EXECUTIVE COMMITTEE AGENDA

Wednesday, December 11, 2024

10:00 a.m.

SLOCOG Conference Room

1114 Marsh Street

San Luis Obispo, California

This agenda is available/posted at: <http://www.slorta.org/board/rta-board-meetings>

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RTA, de acuerdo con la Ley de Estadounidenses con Discapacidades (ADA), acomodará a las personas que requieran una modificación de la adaptación para participar en esta reunión. RTA también se compromete a ayudar a las personas con dominio limitado del inglés a acceder a los servicios públicos esenciales de la agencia y a la información pública en español. Para solicitar una adaptación, por favor llame al (805)541-2228 x4833. Requerimos al menos 48 horas de anticipación para proporcionar adaptaciones razonables.

1. **Call Meeting to Order, Roll Call**
2. **Public Comment:** The San Luis Obispo Regional Transit Authority Executive Committee reserves this portion of the agenda for members of the public to address any items not on the agenda and within the jurisdiction of the Committee. Comments are limited to three minutes per speaker. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.
3. **Closed Session** None
4. **Consent Items**
 - A-1 Executive Committee Meeting Minutes of October 9, 2024 (Approve)
5. **Information Items**
 - B-1 Executive Director’s Report (Verbal, Receive)
 - B-2 Summary of SRTP Working Papers (Verbal, Receive)
6. **Action Items**
 - None

The Regional Transit Authority is a Joint Powers Agency serving the residents and visitors of:

Arroyo Grande Atascadero Grover Beach Morro Bay Paso Robles Pismo Beach San Luis Obispo County of San Luis Obispo

7. **January 8, 2025 Draft RTA Board Agenda:**

Consent Items

- A-1 RTA Executive Committee Meeting Minutes October 9, 2024 (Information)
- A-2 RTA Board Meeting Minutes of November 6, 2024 (Approve)
- A-3 FTA 5307, 5339 and CMAQ Grant Programs Administration (Adopt)
- A-4 FTA Section 5311 Grant Application (Adopt)
- A-5 Low-Carbon Transit Operations Program Grant Application (Adopt)
- A-6 Rural Transit Funds Grant Application (Adopt)
- A-7 California SB-1 State of Good Repair Grant Application (Adopt)
- A-8 FTA Annual Certifications and Assurances (Authorize)
- A-9 Update of Purchasing Policy (Approve)
- A-10 Procurement of Demand Response Dispatch Software (Authorize)
- A-11 Procurement of Four BEBs, One Demand Response Van and Various Support Vehicles (Authorize)
- A-12 Procurement of Third-Party Engine Replacement Services (Authorize)
- A-13 PRISM Paid Family Leave Memorandum of Understanding (Adopt)
- A-14 Draft RTAC Minutes of January 18, 2024, March 13, 2024, June 5, 2024, and October 16, 2024 (Information)
- A-15 Transfer of Surplus Vehicles to Area Transportation Providers (Authorize)

Information Items

- B-1 Executive Director's Report (Receive)
- B-2 Summary of Short-Range Transit Plan Working Papers (Receive)
- B-3 Bus Maintenance Facility Update and CEQA Mitigations 3rd Annual Monitoring Report (Receive)

Action Items

- C-1 Agreement to Operate Morro Bay Transit Services (Approve)
- C-1 Agreement to Operate Atascadero Dial-A-Ride Services (Approve)

Closed Session Item:

- D-1 Executive Director Performance Evaluation (Govt. Code Section 54957)

8. **Adjournment**

Next RTA Executive Committee Meeting: **February 12, 2025**



San Luis Obispo Regional Transit Authority
Executive Committee Meeting
Minutes 10/9/2024
A-1

Members Present: Andy Pease, City of San Luis Obispo, **President**
Jimmy Paulding, District 4 Supervisor, **Vice President**

Members Absent: Debbie Arnold, District 5 Supervisor, Past President

Staff Present: Geoff Straw, Executive Director
Tania Arnold, Deputy Director
Anthony Kalvans, Administrative Assistant
Jenna Morton, RTA Counsel

Public Present: Eric Greening

1. **Call to Order and Roll Call: President Andy Pease** called the meeting to order at 10:03 a.m. and roll call was taken. A quorum was present.
2. **Public Comment:**
Eric Greening submitted a list of references to Mr. Straw regarding electromagnetic field (EMF) emissions.
3. **Closed Session:** None
4. **Consent Items**
A-1 Executive Committee Meeting Minutes of August 14, 2024 (Approve)

Public Comment:
There was no public comment given on this item.

Mr. Paulding motioned to approve, seconded by **Ms. Pease**. There was a consensus to unanimously approve the meeting minutes as is.

<u>BOARD MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
DEBBIE ARNOLD			X
JIMMY PAULDING	X		
ANDY PEASE	X		

5. **Information Items:**

B-1 Executive Director's Report (Verbal, Receive)

Mr. Straw started his report by informing the committee that he will not be able to make the November Board meeting, Ms. Tania Arnold will be leading the meeting.

Mr. Straw gave an update on the performance of the electric buses. He noted that they have put on over 12,000 miles and the data shows that efficiency is linked to driver habits. He noted that one driver has been able to achieve 1.63 kilowatts per mile and that the e-buses are also being used on the route 10 as well as interlining between route 10 and 12. One drawback that was noted was that back tires on the e-buses are wearing out quicker due to more weight than standard diesel buses.

Ms. Pease asked if we are recycling tires. **Mr. Straw** responded that RTA leases the tires and is charged on a per mile basis. He also said that the RTA does not do retreads.

Mr. Straw gave an update on the Bus Roadeo, highlighting that it was a great event and appreciated the donations that were received. He also mentioned that he drove a bus in the obstacle course. Outside of the Roadeo, **Mr. Straw** said that the RTA has three new operators in service and an additional candidate in training. However, the RTA has lost a few Operations Supervisors.

Mr. Straw transitioned into giving an update on SB125 projects, and that staff needs additional authority to execute the SB125 projects. **Mr. Paulding** asked for some examples of SB125 projects. **Mr. Straw** said that the phase 2 electric vehicle chargers and the phase 3 master planning for opportunity charging fell under that category. **Mr. Paulding** asked about hydrogen fuel and its viability. **Mr. Straw** noted that there are still serious challenges with hydrogen fuel including its costs relative to diesel fuel and the infrastructure needed to implement it. **Ms. Pease** thanked Mr. Straw for being on top of the latest trends.

Finally, **Mr. Straw** said that he is working with Atascadero and Morro Bay Officials on consolidation, and hopes to bring something to the Board in January.

Public Comment:

Mr. Greening said it was interesting that driver habits are significantly affecting the range of the vehicles. He also asked about the impacts of temperature on range and rider comfort. **Mr. Straw** replied by saying that they are tracking weather conditions, and have not seen a major impact from the hot weather. He also said that staff is looking the impacts of battery degradation on range.

B-2 Summary of SRTP Working Papers (Verbal, Receive)

Mr. Straw gave an update on the Short-Range Transit Plan (SRTP) and noted that staff comments have been received for draft of working papers 5 and 7, and those papers should be available by the end of October. **Mr. Straw** noted that staff is looking at fares and the current structure and talked about the pros and cons of the current discount fare structure and a new process for people to purchase discount fares. **Ms. Pease** asked if the working paper was going to focus on fare increases or strategies. **Mr. Straw** said that the working paper will focus on all of the above including a fare capping program. Separately, **Mr. Straw** noted that the RTA is looking at additional service alternatives and adding them as a supplemental memo to the SRTP.

Ms. Pease asked about updates regarding Santa Maria service. **Mr. Straw** noted that those discussions were between the City of San Luis Obispo and Santa Maria. A discussion ensued on route 10 service.

Public Comment:

Mr. Greening asked about the status of the next working papers and the joint efforts between RTA and SLO Transit. **Mr. Straw** noted that both agencies are developing separate working papers and it is not expected for committee members to read both working papers which are over 250 pages long. **Mr. Straw** also noted that while working paper 8 will cover runabout service, a joint meeting is not planned at this time. However, if there is a need for joint meeting, staff would coordinate.

6. **Action Items:**

C-1 Fiscal Year 2024-25 Capital Budget Amendment #1 (Recommend)

Ms. Tania Arnold presented the capital budget amendment and noted that there are a lot of projects that are going to carry forward. The updated STA that the SLOCOG Board approved at the October 2, 2024 meeting is not included due to being so nominal. As a source of good news, the audit came back and they included an adjustment related to the farebox recovery ratio to include federal 5307 operating revenue. **Mr. Straw** noted that penalties and regulations regarding farebox recovery holds back service expansion. **Ms. Tania Arnold** reviewed changes in capital revenue and capital expenditures.

Public Comment:

Mr. Greening said that he was happy that these projects don't require additional LTF funding and is supportive of the action item.

Mr. Paulding motioned to approve in concept, seconded by **Ms. Pease**. All in favor.

<u>BOARD MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
DEBBIE ARNOLD			X
JIMMY PAULDING	X		
ANDY PEASE	X		

November 6, 2024 Draft RTA Board Agenda

Mr. Straw said that there were quite a few transformational items on the agenda that he is looking to bring to the Board.

Public Comment:

Mr. Greening talked about the emissions from electric charging and hopes that more information can be brought forward before a decision. **Mr. Straw** replied that he did reach out to the California Air Resources Board (CARB) and Occupational Safety and Health Administration (OSHA) but did not hear back from them.

Mr. Paulding motioned to approve the draft agenda. Seconded by **Ms. Pease**. All in favor.

<u>BOARD MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
DEBBIE ARNOLD			X
JIMMY PAULDING	X		
ANDY PEASE	X		

7. Adjournment

The meeting was adjourned at 11:03 a.m.

Next RTA Executive Committee Meeting: **December 11, 2024**

Respectfully Submitted,

Acknowledged by,

Anthony Kalvans
Administrative Assistant

Andy Pease
RTA Board President 2024