



REGIONAL TRANSIT AUTHORITY EXECUTIVE COMMITTEE AGENDA

Wednesday, December 13, 2023

10 a.m.

SLOCOG Conference Room
1114 Marsh Street
San Luis Obispo, California

This agenda is available/posted at: <http://www.slorta.org/board/rta-board-meetings>

Individuals wishing accessibility accommodations at this meeting under the Americans with Disabilities Act (ADA) may request such accommodations to aid hearing, visual, or mobility impairment (including Limited English Proficiency) by contacting the RTA offices at (805)541-2228 x4833. Please note that 48 hours advance notice will be necessary to honor a request.

RTA, de acuerdo con la Ley de Estadounidenses con Discapacidades (ADA), acomodará a las personas que requieran una modificación de la adaptación para participar en esta reunión. RTA también se compromete a ayudar a las personas con dominio limitado del inglés a acceder a los servicios públicos esenciales de la agencia y a la información pública en español. Para solicitar una adaptación, por favor llame al (805)541-2228 x4833. Requerimos al menos 48 horas de anticipación para proporcionar adaptaciones razonables.

1. **Call Meeting to Order, Roll Call**
2. **Public Comment:** The San Luis Obispo Regional Transit Authority Executive Committee reserves this portion of the agenda for members of the public to address any items not on the agenda and within the jurisdiction of the Committee. Comments are limited to three minutes per speaker. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.
3. **Closed Session** None
4. **Consent Items**
 - A-1 Executive Committee Meeting Minutes of October 11, 2023 (Approve)
5. **Information Items**
 - B-1 Executive Director’s Report (Verbal, Receive)
 - B-2 Possible AHSC/HASLO Agreement (Verbal, Authorize)
6. **Action Items**
 - None

The Regional Transit Authority is a Joint Powers Agency serving the residents and visitors of:

Arroyo Grande Atascadero Grover Beach Morro Bay Paso Robles Pismo Beach San Luis Obispo County of San Luis Obispo

7. **January 10, 2024 Draft RTA Board Agenda:** The Executive Committee is asked to review and comment on the proposed agenda items for the January 2024 Board meeting.

Consent Items

- A-1 Executive Committee Meeting Minutes of October 11, 2023 (Information)
- A-2 RTA Board Meeting Minutes of November 1, 2023(Approve)
- A-3 RTA Board Meeting Minutes of December 6, 2023 (Approve)
- A-4 FTA 5307, 5339 and CMAQ Grant Programs Administration (Approve)
- A-5 FTA Section 5311 Grant Application (Approve)
- A-6 Low-Carbon Transit Operations Program (LCTOP) Grant Application (Approve)
- A-7 Rural Transit Funds Grant Application (Approve)
- A-8 California SB-1 State of Good Repair (SGR) Grant Application (Approve)
- A-9 FTA Certifications and Assurances (Authorize)
- A-10 Amendment to Bulk Oils and Lubricants Agreement (Approve)
- A-11 AHSC/HASLO Agreement (Approve)

Information Items

- B-1 Executive Director’s Report (Receive)
- B-2 Bus Maintenance Facility Update and CEQA Mitigations 2nd Annual Monitoring Report (Receive)

Action Items

None

Closed Session Item:

- D-1 Executive Director Performance Evaluation (Govt. Code Section 54957)

8. **Adjournment**

Next RTA Executive Committee Meeting: **February 14, 2024**



San Luis Obispo Regional Transit Authority

Executive Committee Meeting

Minutes 10/11/2023

A-1

Members Present: Debbie Arnold, District 5 Supervisor, President
Andy Pease, City of San Luis Obispo, Vice President

Members Absent: Ed Waage, City of Pismo Beach, Past President

Staff Present: Geoff Straw, Executive Director
Tania Arnold, Deputy Director/CFO
Jon Ansolabehere, RTA Counsel
Pete Rodgers, SLOCOG Executive Director
Daniel Audelo, SLOCOG Transportation Planner

- 1. Call to Order and Roll Call: President Debbie Arnold called the meeting to order at 10:00 a.m. and roll call was taken. A quorum was present.
2. Public Comment: Eric Greening noted concern with the pending rainy season and when the first rain occurs and the impact of that rain making the road very slick and additional information should be provided to drivers to ensure they take additional precautions when that occurs. Additionally, there should be a lessons learned process from the storms last year and how information about trips should be shared with riders. Looking forward to a discussion at the RTAC meeting next week.
3. Consent Items
A-1 Executive Committee Meeting Minutes of August 9, 2023 (Approve)
Vice President Andy Pease made a motion to approve consent agenda item A-1 and President Arnold seconded the motion. The motion passed unanimously via voice vote.

Table with 4 columns: BOARD MEMBER, YES, NO, ABSENT. Rows for DEBBIE ARNOLD, ANDY PEASE, ED WAAGE.

- 4. Information Items:
B-1 Executive Director's Report (Verbal, Receive)
Mr. Straw noted the California Air Resources Board has authorized an exemption for the replacement diesel bus that will be delivered in the first quarter of 2024. Regarding the public comments made during item F-5 at the SLOCOG Board meeting on October 4, 2023, information has been shared with Pete Rodgers that show the immediate need for the new TIRCP and ZETCP funds.

There is an issue with coordinating the timing of the funds but staff will continue to work with SLOCOG on addressing those issues.

Ms. Pease asked why there are timing issues. **Ms. Debbie Arnold** asked if it was hurting the RTA at this point in time. **Mr. Straw** noted it is a new process and setting the information up to make sure it is accounted for is appropriate as the process moves forward.

Mr. Straw continued discussing capital projects including the five battery electric buses the RTA Board authorized the purchase of in November 2022 with funds from the FTA 5339 grant the RTA obtained in FY21-22. Staff has requested updated pricing and will be ready to issue a PO that includes additional DC charger, although the timing doesn't line up with the initial plan of waiting until the first two battery electric buses are delivered because that is now pushed to spring of 2024.

Mr. Straw discussed the status of current recruitments and although not as much progress has been made as staff would like, there is still some significant progress in filling vacancies. The RTA and SLO Transit have kicked off the SRTP process as of October 3, 2023. Passenger surveys will be conducted the week of October 23rd. The first public meeting will be a joint MTC and RTAC meeting in January 2024. Full payment has been received from FEMA and CalOES for the costs associated with the flood damage and repair. We are in discussions with the APCD regarding the funding for the facility and the overhead costs allocated to the project. As a reminder, the RTA Bus Roadeo is scheduled on October 15th from 10 a.m. – 1 p.m.

Ms. Pease discussed the storms this past winter. Additional discussion regarding the flashing light crosswalks that the City has installed and ensuring it isn't an issue for the RTA Operators. **Mr. Straw** thanked Ms. Pease for the information and will follow up with the Operations and Training staff.

Public Comment:

Mr. Greening also discussed the flashing light crosswalks. At the joint MTC and RTAC meeting in January 2024, should that be coordinated with the City of Santa Maria and any transit advisory groups they have? The timing of when the surveys could be turned if not completed was also noted. **Mr. Straw** will follow up with the consultants who will be coordinating the survey effort.

Item was received and filed by the Committee.

B-2 Discussion on Fare-Free on Election Days (Verbal)

Mr. Straw reviewed how other transit agencies have authorized or are considering fare free service during statewide and national elections as a marketing tool and to support elections. The estimated cost for the fixed route service is about \$3,500 on even years where two elections are held. In the past when individual fare free days were offered there were complaints from riders who purchased 31-Day Passes who don't get an additional free day. Staff has not analyzed the cost data for the paratransit service, which would also need to be fare-free.

Ms. Pease noted this would likely have limited impact with the ability of vote by mail for all registered voters now and it should be occurring close to their homes.

Ms. Debbie Arnold noted there are other ways to partner with community groups and this might not be the best return for the effort.

Public Comment:

Mr. Greening noted it is good in concept and helps build trust and discussed prior fare-free days the RTA has operated previously and feedback that had been noted.

Item was received and filed by the Committee.

5. **Action Items:**

C-1 Fiscal Year 2023-24 Operating and Capital Budget Amendment #1 (Recommend)

Ms. Tania Arnold discussed the operating and capital budget amendment process and noted the adjustments being presented do not require additional/new funds. The additional STA that the SLOCOG Board approved at the October 4, 2023 meeting is not included due to it being so nominal. The changes are highlighted in yellow in the budget pages. The amendment also includes a reconciliation adjustment based on the GASB 68 information included in the financial statements, since that adjustment does not impact the cash balance. Changes in operating revenue, capital revenue, operating expenditures and capital expenditures were reviewed.

Mr. Straw noted the engine replacements included as part of this amendment do not require an exemption from CARB. This process is critical to the RTA and done at the mid-life of the vehicles because they have already accumulated a lot of miles.

Ms. Tania Arnold discussed the farebox calculation adjustment that is now being done to pull out the GASB 68 adjustment.

Ms. Tania Arnold concluded the report.

Public Comment:

Mr. Greening noted support for the proposed budget amendment.

Vice President Andy Pease made a motion to approve action agenda item C-1 and **President Arnold** seconded the motion. The motion passed unanimously via voice vote.

<u>BOARD MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
DEBBIE ARNOLD	X		
ANDY PEASE	X		
ED WAAGE			X

6. **Mr. Straw** went over the agenda for the November 1, 2023 Board meeting agenda.

Public Comment: None

7. **Closed session:** None

8. **Adjournment**

The meeting was adjourned at 10:46 a.m.

Next RTA Executive Committee Meeting: **December 13, 2023**

Respectfully Submitted,

Acknowledged by,

Tania Arnold
Deputy Director/CFO

Debbie Arnold
RTA Board President 2023