

Consent Agenda

- A-1 Executive Committee Meeting Minutes of April 14, 2021 (Information)**
- A-2 RTA Board Meeting Minutes of May 5, 2021 (Approve)**
- A-3 Authorize New SLOCPT Rates for July 2022 Implementation (Approve)**
- A-4 Authorize the RTA to Apply for ARPA Funding (Approve)**
- A-5 Vehicle Procurement for ADA Runabout Minivans & Declare Vehicle Surplus (Approve)**
- A-6 Procurement of Third-Party Services Related to Move into BMF (Approve)**
- A-7 Procurement of Bus Engine Overhaul Services (Approve)**
- A-8 Procurement of Relocation Services for BMF (Approve)**



**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
September 1, 2021**

AGENDA ITEM:

B-1

TOPIC:

**Executive
Director's
Report**

Recommendation:

**Receive as
Information**

PRESENTED BY:

Geoff Straw


COVID-19 Impacts

- Continue to participate on *SLO County Vaccination Task Force*
- Increase in COVID-19 cases in our county
 - Vaccinations below statewide level
 - SLO County hospitals at or near capacity
- TSA extended face mask requirement for employees & customers through Jan. 18, 2022
 - RTA secured additional 10,000 paper masks


COVID-19 Impacts

- Positive Cases:
 - Two RTA employees recently tested positive
 - No evidence transmission occurred at workplace
 - Total of 14 RTA employees have tested positive
 - Over 70% of our employees are vaccinated
- Federal Employees – vaccine or testing required
 - This mandate could be pushed down to RTA
- We have scaled back sanitizing interior high-touch surfaces
 - Sanitizer stations, sneeze guards & air cleaning systems continue

Operations

- Focused on recruiting & training more Bus Operators
 - Large number of unfilled bids:
 - 5 full-time, 9 part-time
 - Incurring increased overtime costs
 - Delaying time-off requests
 - *Not sustainable in the long term*
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Marketing & Service Planning

- Focused on COVID-19 communications; had to cancel EOQ BBQ due to fourth wave
 - RTA returned to full fares July 1st
 - Relaunching free Wi-Fi on transit vehicles
 - RTA & Cal Poly launching a bus ridership incentive program
 - Sold over \$110K in bus ads
 - Avila Beach Trolley is running & doing well
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Marketing & Service Planning

- Two Employees of the Quarter
 - Dan De La Vega and Bob Schwartz




Finance & Administration

Year-End FY20-21 Report:

- RTA fixed-route ridership: Decline of 44.1% compared to FY19-20
 - Runabout ridership: Decline of 41.2%
 - Ridership & Productivity trends over last five years in graphs starting on B-1-9
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Finance & Administration

- Administrative costs: below budget (93.0%)
 - Service Delivery Costs: below budget (88.3%)
 - All under budget as a result of reduced service levels due to pandemic
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Staff Recommendation

Accept as Information



**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
SEPTEMBER 1, 2021**

AGENDA ITEM: B-2

**TOPIC: Bus Maintenance
Facility Update**

Recommendation: Receive and File

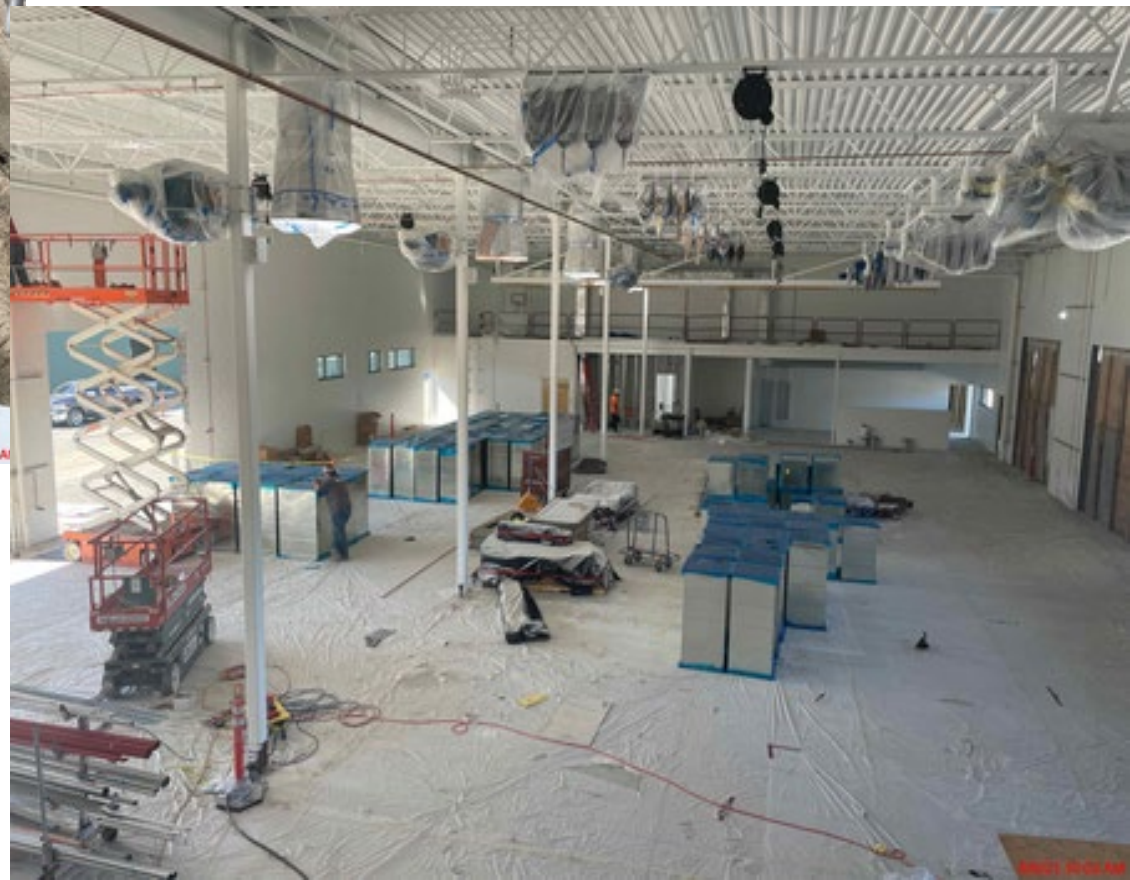
PRESENTED BY: Geoff Straw







8/25/21, 11:03 AM



8/25/21, 11:03 AM







Staff Recommendation

Accept as Information



**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
SEPTEMBER 1, 2021**

AGENDA ITEM:

B-3

TOPIC:

**Bus Stop Improvement Plans
Update**


Recommendation:

Receive and File

PRESENTED BY:

Geoff Straw

Bus Stop Improvement Plans

- Combined RTA/Paso/SCT fixed-route system serves 324 bus stops and 6 passenger transfer centers
 - Majority of the Plan recommendations have been completed or are in-progress
 - Remaining recommendations are being reevaluated due to changes in ridership, substantial increases in project costs, and available funding
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Bus Stop Improvement Plans

- Survey of all 324 bus stop locations completed in 2021
- Reviewed current condition and identified existing lighting fixtures in need of repairs and dark locations
- New solar lighting project and repairs is currently under way
- Moving forward, staff will provide the survey, along with public and staff input to the consultant for the SRTP

Staff Recommendation

Accept as Information



**SAN LUIS OBISPO
REGIONAL TRANSIT AUTHORITY
SEPTEMBER 1, 2021**

AGENDA ITEM:

C-1

TOPIC:

**Salary Schedule Revisions for
Union and Non-Union
Employees**

Recommendation:

**Authorize execution of the
CBA amendment; correct
Administrative employees'
wage compression issues;
and reclassify the Accounting
Technician to a series-based
position**


PRESENTED BY:

Geoff Straw

Amendment to CBA

- Collective Bargaining Agreement (CBA) for the expires on December 31, 2021
 - Negotiated new wage scales through December 31, 2022
 - Slight changes to rules and other benefits
 - Teamsters membership unanimously approved on July 8th
 - Amendment effective January 1, 2022

Impacts of CBA Extension

- Adjust non-Union salary scales to address wage compression issues, effective January 1, 2022
 - Correct wage discrepancy for Trainer classification effective July 1, 2021
 - Transition the Accounting Technician position to a series-based Accounting Technician I/II classification
 - No amendment to FY21-22 Budget would be necessary
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Staff Recommendation

Recommend that the Board authorize execution of the CBA amendment, correct Administrative employees' wage compression issues, and reclassify the Accounting Technician to a series-based position.

