



**SAN LUIS OBISPO  
REGIONAL TRANSIT AUTHORITY  
July 8, 2020**

**AGENDA ITEM:                   A-1**

**TOPIC:                               Executive  
Director's  
Report**

**Recommendation:       Receive as  
Information**

**PRESENTED BY:               Geoff Straw**

# Late-Breaking News

- CA ARB adopted new rules on August 26th; EO authorized to grant waivers
- RTA Board may need to consider resolution(s) in coming months
- Not yet certain Cummins, the only bus engine manufacturer in the State, will remain in the market

# COVID-19 Response: Update

- Installed permanent 'sneeze guard' barriers for drivers
- Fall service Shake Up includes slight service revisions
  - Reduced demand on Runabout and DAR
  - Suspension of Rt 14 and High School Trippers
    - Meets 5% service cut
- Use of new sanitizing foggers



# COVID-19 Response

- Reviewing bids to install customer service window on building
  - CARES Act funded
  - New BMF has a good solution in design
- Bids to enhance building air handling system
  - Modify HVAC at current location
  - Working with BMF engineer to review HVAC design



# California State Finances

- California took in \$30.3 billion in general fund revenues (9.3% higher than projected)
  - Personal income taxes beat expectations by 12.6% for July
  - Sales & use taxes ahead of forecast by 47%
- However, total collections during pandemic (March-July) are down 6% from last year
- Good news regarding predictions, but not receipts



# Operations

Sadly, RTA Bus Operator  
Darwin Buss passed away  
August 21



# Operations



Employee of the Quarter  
Elmer Hart, Technician B

# Operations

- Since last report in July:
  - One new Bus Operator in service
  - One new Utility Worker hired
  - Two new Bus Operators in training
  - Six Bus Operator candidates in process



# Operations

- Scaled back Annual Safety Day celebration
  - presented awards at shift check-in
  - The WINNERS:

Rey Gonzalez (11 years)  
Elmer Hart (11 years)  
Jay Newton (11 years)  
Scott Taylor (11 years)  
Roy Esmon (10 years)  
Mike Moore (10 years)  
Abel Sanchez (10 years)  
Matt Adams (9 years)

Jeff Gibson (9 years)  
Bill Burrows (8 years)  
Carlos Candell (8 years)  
Suzy Sisneros (8 years)  
Jewell Johnson (7 years)  
Alan Fields (6 years)  
George Hartsell (5 years)  
Domingo Pimentel (2 years)

# Service Planning & Marketing

- Marketing focused on COVID-19 related service changes & safety protocols
- Updated the RTA website to comply with ADA regulations, including attributes for vision-impaired persons, non-mouse users, and those with color sensitivity
- Coming soon: new webpage to track BMF construction progress



# Service Planning & Marketing

Working with City of Paso Robles to replace faded bus stop signs that includes RTA logos



# Bus Maintenance Facility Update

- Specialty Construction broke ground
  - 564-day construction period
  - Completion date: February 5, 2022
  - 3 demolition challenges that will likely result in change orders
- Archeological/artifact and nesting bird surveys complete
  - No further investigation needed at this time

# Bus Maintenance Facility Update

- TIFIA/RPI application was accepted
  - Final Loan Agreement considered as Agenda Item B-2
  - Thanks to SLOCOG, County Counsel office and County Auditor's office
- We were not selected for another discretionary FTA Section 5339(b) grant award



# Bus Maintenance Facility Update

- RTA was assigned a TIFIA Project Management Oversight Contractor by local FTA Region 9 office for duration of construction
- PMOC accepted the final project scope; no additional funds are necessary from the RTA jurisdictions

# Finance & Administration

## Unaudited Operating and Financial Results FY 19-20

- Fixed-Route Ridership: 538,581 riders
  - 23.1% decline includes the 63% decline during March – June COVID-19 shutdown
- Runabout Ridership: 31,965
  - 19.8% decline also includes COVID-19 declines
- Trends for Ridership and Productivity are presented in graphs on page A-1-8

# Finance & Administration

- Takeaways from Financial Results:
  - Overall non-capital expenses below budget at 93.2%
  - Administrative Costs above at 104.2%
    - Greatest deviation for funds for operating expenses and professional technical services
  - Service Delivery Costs below at 91.2%





# Finance & Administration

- Farebox Recovery Ratio:
  - Fixed-Route: 13.2%
  - Runabout: 3.5%
    - Includes suspension of fares starting on March 20
- Subsidy per Passenger Boarding:
  - Fixed-Route: \$9.36
  - Runabout: \$101.01



# Staff Recommendation

Receive and File





**SAN LUIS OBISPO  
REGIONAL TRANSIT AUTHORITY**

**September 2**

**AGENDA ITEM:                   A-2**

**TOPIC:                               Strategic Business Plan  
Results**

**Recommendation:       Receive Report on  
Performance Results  
through June 30, 2020**

**PRESENTED BY:               Geoff Straw**

# Background

- The Strategic Business Plan (SBP) includes the Vision and Mission statements, as well as “stretch” performance standards (KPIs).
- The 2016 SRTP set the base goals we can achieve and the SBP set the KPIs we strive to achieve.
- This annual report compares actual performance results to the adopted KPIs.



## RTA's Performance Results for Fiscal Year 2019-20

Performance Metric	Standard	Result	Achieved?
Regional Fixed-Route Productivity (boardings/hour)	22.0	17.8	No
Route 15 Deviated Fixed-Route Productivity	8.0	5.7	No
Runabout Productivity	2.0	1.4	No
Fixed-Route Service Delivery (actual divided by scheduled)	99%	99%	Yes
Regional Fixed-Route On-Time Performance	85%	87%	Yes
Route 15 Deviated Fixed-Route On-Time Performance	70%	77%	Yes
Runabout On-Time Performance	95%	98%	Yes
Fixed-Route Bus Overcrowding	Various load factors	None exceeded	Yes
Systemwide Operating Budget (live within means)	100%	93.2%	Yes
Farebox Recovery Ratio (fares / net operating costs)	20.0%	12.9%	No
Preventable Collision Rate (per 100k miles traveled)	1.0	2.56	No
Preventable Workers Compensation Rate	Lost-time <6	7	No
	Med-only <10	14	
Risk Management Costs (percent of operating budget)	Industry norms	At or below market	Yes
Road Calls (per 100k miles traveled)	5.0	4.6	Yes

# Staff Recommendation

Receive and File







**SAN LUIS OBISPO  
REGIONAL TRANSIT AUTHORITY  
September 2, 2020**

**AGENDA ITEM:                    B-1**

**TOPIC:                                Authorize New SLOCPT  
Rates for July 2021  
Implementation**

**Recommendation:            Implement Rate  
Increase in July 2021**

**PRESENTED BY:                Geoff Straw**

# Pension Trust Background

- RTA joined SLO County Pension Trust in January 2020
- A pension contribution rate increase for miscellaneous employees is required to achieve desired funding levels
- SLO County Board of Supervisors is expected to approve the amendment in December with each groups implementation date
- RTA must choose to implement Jan 2021 or July 2021



# Rate Implementation Options

- January 2021: 3.77% increase
- July 2021: 3.91% increase

Implementation Date	Fiscal Year 20-21 Cost	Fiscal Year 21-22 Cost
January 2021	\$21,000	\$44,210
July 2021	-	\$45,850

- RTA Board could also seek to determine how the increase should be implemented & its effect on employees (possibly at a future meeting)



# Staff Recommendation

Approve the SLOCPT increased rate implementation date of July 2021 with a projected budget impact of \$45,850 for Fiscal Year 2021-22.





**SAN LUIS OBISPO  
REGIONAL TRANSIT AUTHORITY  
September 2, 2020**

**AGENDA ITEM:**

**B-2**

**TOPIC:**

**Financing New Bus  
Maintenance Facility**

**PRESENTED BY:**

**Geoff Straw**

# Changes Since July Board Meeting

- Revised Estimated Borrowing Need:
  - Reduction of total project cost from \$31.5M to just over \$26.7M
  - Reduces needed TIFIA amount to \$13.1M
- Plan of Finance Approach Finalized:
  - TIFIA significantly reduces annual loan payback amount from “Plan B”
  - Annual payment only \$470k for 35 years



# Staff Recommendation

1. Approve resolution:
  - a. Approving the term sheet from TIFIA (**Attachment A**) to provide financing for the construction of a new Bus Maintenance Facility project.
  - b. Authorizing the Executive Director, in coordination with County Counsel, to negotiate and execute:
    - i. Loan Agreement (draft included as **Attachment B**)
    - ii. Amended and Restated Collateral Accounts and Security Agreement (CASA) (draft included as **Attachment C**)
2. Approve the Amended and Restated Irrevocable Direction RE Deposit of LTF Funds (**Attachment D**) between the RTA and SLOCOG.
3. Approve the Amended and Restated Irrevocable Direction RE Deposit of Farebox Revenue (**Attachment E**) between the RTA and the County of San Luis Obispo Auditor/Controller/Treasurer/Tax Collector.





# Consent Agenda Items

- C-1 Executive Committee Meeting Minutes of June 3, 2020 (Info)
- C-2 RTA Board Meeting Minutes of July 8, 2020 (Approve)
- C-3 Amendment to Agreement with Kitchell (Approve)
- C-4 Agreement with CPS HR Consulting for Diversity, Equity & Inclusion Review (Approve)
- C-5 RTA Board Meeting Minutes of August 5, 2020 (Approve)
- C-6 BMF Construction Change Order (Approve)

## **Staff Recommendation:**

Approve the Consent Agenda